



THE CORPORATION OF THE CITY OF VERNON

M E M O R A N D U M

TO: Patti Bridal, Chief Administrative Officer **FILE:** 0530-01

PC: Kevin Poole, Director, Corporate Administration **DATE:** October 9, 2024

FROM: Sue Wood, Manager, Legislative Services

SUBJECT: 2025 REGULAR COUNCIL MEETING DATES AND APPOINTMENT OF ACTING MAYORS

Administration has prepared the 2025 Council Calendar (Attachment 1). As required by the Council Procedure Bylaw 4840, Regular Council meetings are to be scheduled as follows:

- on the second and fourth Monday of each month except for July, August and December in which only one meeting will be scheduled in each month;
- no meetings will be scheduled the fourth week of August or December;
- the two Regular meetings during the month of September shall be adjusted annually so that no meeting is during the annual Union of BC Municipalities Conference (which is September 22-26, 2025); and
- where a Regular Council meeting falls on a Monday that is a statutory holiday, the Regular Council meeting is scheduled on the Tuesday immediately following.

| 2025 Council Meeting Dates | | | |
|-----------------------------------|----------------------|---------------------------------------|------------------------------------|
| January 13 January 27 | April 14 April 28 | July 14 | October 14 (Tuesday) October 27 |
| February 10 February 24 | May 12 May 26 | August 11 | November 10 November 24 |
| March 10 March 24 | June 9 June 23 | September 2 (Tuesday) September 15 | December 15 |

In accordance with Section 127 of the *Community Charter*, notice of the 2025 Regular Council Meeting Schedule will be published in the local newspaper.

Committee of the Whole meetings are scheduled on the same dates as Regular Council meeting dates.

The 2025 Council Calendar also includes statutory holidays, Special Council meetings, and conferences.

Acting Mayors for 2025, following the same schedule as 2024, are included as part of the recommendation for consideration.

RECOMMENDATION:

THAT Council receives for information the memorandum titled "2025 Regular Council Meeting Dates and Appointment of Acting Mayors" dated October 9, 2024 respectfully submitted by the Manager, Legislative Services;

AND FURTHER, that Council approve the 2025 Council meeting schedule as presented;

AND FURTHER, that Council appoints the 2025 Acting Mayors as follows:

| Month | Acting Mayor |
|--------------|---------------------|
| January | Councillor Durning |
| February | Councillor Gares |
| March | Councillor Quiring |
| April | Councillor Guy |
| May | Councillor Fehr |
| June | Councillor Gares |
| July | Councillor Mund |
| August | Councillor Durning |
| September | Councillor Quiring |
| October | Councillor Guy |
| November | Councillor Fehr |
| December | Councillor Mund |

Respectfully submitted,



Sue Wood
Manager, Legislative Services

Attachment 1 –2025 Calendar of Regular Council Meeting Dates
Attachment 2 – Excerpt of Council Procedure Bylaw #4840

Approved for the Agenda by the CAO

