



THE CORPORATION OF THE CITY OF VERNON

MEMORANDUM

TO: Patti Bridal, CAO **FILE:** 1660-20
PC: Kevin Poole, Director, Corporate Administration **DATE:** October 18, 2024
Brett Bandy, Manager, Real Estate
FROM: Elma Hamming, Director, Financial Services
SUBJECT: CBW DEVELOPMENT CORP. SHAREHOLDER MEETING

The City of Vernon is the sole shareholder of CBW Development Corp. (the "Company").

In order to maintain the Company as a corporation, the shareholders are required to file an annual report with the Corporate Registry.

The annual report includes information about the corporation's financial status and board of directors.

Since the last shareholder's meeting on October 12, 2023, the Company has had no financial transactions. As reported at the last meeting, the Company has no assets, liabilities or net equity.

The current board of directors are: Patti Bridal, Brett Bandy and Debra Law. Administration recommends changing the directors to Patti Bridal, Brett Bandy and Elma Hamming until the next shareholder's meeting.

In order to file the annual report with the Corporate Registry, the following resolution is recommended. (Attachment 1 is Council's resolution in the format required to file an annual report with the Corporate Registry.)

RECOMMENDATION:

RESOLVED, as a resolution of the sole shareholder of CBW Development Corp. (the Company) entitled to vote at an annual general meeting, that:

- 1) WHEREAS there will be no financial transactions for the Company for the fiscal year ended December 31, 2024, and the Company has no assets, liabilities and equity, the appointment of auditors for the Company for the 2024 fiscal year is waived.
- 2) October 12, 2024 is hereby selected as the annual reference date for the Company for its current annual reference period;
- 3) The number of directors of the Company is hereby fixed at three;

- 4) The following persons, each of whom has consented in writing to act as a director, are hereby elected as directors of the Company, to hold office until the next annual general meeting of the Company (or unanimous resolutions consented to in lieu of holding an annual general meeting) or until their successors are appointed:

PATTI BRIDAL
BRETT BANDY
ELMA HAMMING

- 5) All lawful acts, contracts, proceedings, appointments and payments of money by the directors of the Company since the last annual reference date of the Company, and which have previously been disclosed to the shareholders, are hereby adopted, ratified and confirmed.

Respectfully submitted:



Attachment – Corporate Registry Resolution

Approved for the Agenda by the CAO

