



THE CORPORATION OF THE CITY OF VERNON

M E M O R A N D U M

TO: Patti Bridal, Chief Administrative Officer **FILE:** 7700-03

PC: Kevin Poole, Director, Corporate Administration **DATE:** August 1, 2024
James Rice, Director, Operations Services
Jason Blood, Director, Recreation Services

FROM: Leah Walker, Manager, Customer Service - Recreation

SUBJECT: RECREATION & PARKS SERVICES 2025 AMENDMENTS TO FEES & CHARGES BYLAW

Recreation Services and Parks review fees annually. The purpose of this memo is to present the 2025 amended Fees & Charges Bylaw for Recreation & Parks Services (Attachment 1) for Council's approval. As Recreation Services is responsible for the booking of parks as well as facilities, the fees and charges for recreation and parks have been included together in the same Bylaw. Any changes to the Bylaw for parks related fees, which start on page 42 of the Bylaw, are addressed in this memo with input from the General Manager, Public Works.

Council, at their Regular meeting on July 15, 2024, passed the following resolution:

THAT Council receive the report titled "City of Vernon Parks and Recreation Fees Implementation – Additional Information" dated July 4, 2024 and respectfully submitted by the Manager, Customer Service – Recreation;

AND FURTHER, that the fees for 2025 be increased by 5% to maintain the cost of providing the service;

AND FURTHER, that rental category definitions be updated to reflect current facility usage;

AND FURTHER, that School District fees be reviewed with a future Joint Use Agreement;

AND FURTHER, that Council direct Administration to report back in 2025 with additional information regarding Parks and Recreation Fee options for Council's consideration.

Council, at their Regular meeting on October 23, 2023, directed administration to implement the tiered pricing and access system. January 1, 2025 is the final phase of the tiered pricing system for Non-Regular facility users (single facility bookings and special events) for recreation facilities, and these changes are reflected in Bylaw 6011.

It should be noted that many rates are established on a base rate and then applicable discounts are calculated off of that rate. In some cases, rates have been adjusted for the purpose of rounding to the nearest nickel.

Definitions – Page 5

- Registered recreation programs are not eligible for the Financially Disadvantaged discount. During COVID, all recreation programs became registered programs and have remained this way. With this in mind, playschool classes, aquafit, and aqua therapy classes have been removed from the list of programs that are eligible.
- Non-Regular Rental Groups have been defined as a group or business who rent City of Vernon facilities at non-regular intervals and do not meet the Regular Rental Group criteria. This has been added for clarification.

General Conditions of Rental Facilities – Page 8 - Housekeeping Items

- Clarification around additional staff time required for larger events has been added.
- References to former funding relationships have been removed specific to insurance requirements.

Rate Use Categories – Pages 11 & 12

- Clearly defining rate use categories to ensure users are charged the appropriate fee for the type of event/rental they are hosting.

Payment of Rental Fee – Page 13

- Overtime hours for custodians were adjusted to match the current language in the Collective Agreement.
- Overtime hours for additional classifications of staff (Arena Attendants, Lifeguards, and Parks Staff) were added to match the current language in the Collective Agreement.

Vernon Resident Program – Page 14

- Non-Regular Rental Groups were added to the Vernon Residency Program.

Recreation and Parks Facility Rates – Pages 23 through 47

- Language has been adjusted so that it is consistent throughout the document.
- For recreation facilities only, resident and non-resident rates have been added in to the document.
- Redundant definitions, that are already referenced in the **Definitions** section of this document (page 5) have been removed.
- Rate categories that were not being used by renters in the last 3 years have been removed.

Parks

Fees and charges for Parks included in this Bylaw are related to the service required to provide basic assistance to event organizers leading up to an event as well as ensuring that park areas are repaired and service levels are maintained following an event.

RECOMMENDATION:

THAT Council, approve the proposed Amendments, as shown in red, to Schedule A of the Recreation & Parks Services Fees & Charges Bylaw #6011 for the period of January 1 to December 31, 2025 as outlined in Attachment "1" to the memorandum titled Recreation & Parks Services 2025 Amendments to Fees & Charges Bylaw, dated August 1, 2024 respectfully submitted by the Manager, Customer Service – Recreation.

THAT Recreation and Parks Services (2025 increases) Amendment Bylaw 6011, 2024 be read a first, second and third time.

Respectfully submitted:
Leah Walker

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Attachments Attachment 1 - Recreation Services Fees & Charges Bylaw 6011

Approved for the Agenda by the CAO

M.P.