



THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

SUBMITTED BY: Terry Barton, Director, Planning
and Community Services

COUNCIL MEETING: REG COW I/C
COUNCIL MEETING DATE: August 12, 2024
REPORT DATE: July 25, 2024
FILE: 6410-01

SUBJECT: APPOINTMENT OF SERVICING OFFICERS

PURPOSE:

To provide staff the authority to fill the role of Servicing Officer and carry out the duties pertaining to subdivision and development off-site requirements as per Section 513 of the *Local Government Act*.

RECOMMENDATION:

THAT Council support amendments to Subdivision and Development Servicing Bylaw 3843 to designate the Manager of Development Infrastructure and Servicing, and the Manager of Building and Licensing as Servicing Officers and assign the associated powers, duties and functions as per Section 513 of the *Local Government Act* as outlined in the report titled "Appointment of Servicing Officers" and dated July 25, 2024.

ALTERNATIVES & IMPLICATIONS:

N/A

ANALYSIS:

A. Committee Recommendations:

N/A

B. Rationale:

As part of the most recent set of legislative changes to the Local Government Act, the province has introduced a new Servicing Officer role. The Servicing Officer carries the ability to require road dedication from the subject lot frontage as a condition of building permit issuance. Before this legislative change took effect, local governments were only able to require road dedication as a condition of subdivision approval through the powers of the Approving Officer.

The road dedication requirements will be applied to building permits in the same manner as they are to subdivision, in that the minimum dedication will be dictated by the Subdivision and Development Servicing Bylaw #3843, based on the road classification as prescribed by the Master Transportation Plan. Over time, this expanded opportunity to obtain road dedication will help the Infrastructure and Transportation departments deliver capital improvement projects at less cost to the taxpayer due to the reduced need to purchase road right of way.

C. Attachments:

Attachment 1 – Subdivision and Development Servicing Bylaw 3843, Sections 1-9 Changes

D. Council's Strategic Plan Alignment:

- Governance & Organizational Excellence
- Recreation, Parks & Natural Areas
- Environmental Leadership
- Livability
- Vibrancy
- Not Applicable

E. Relevant Policy/Bylaws/Resolutions:

N/A

BUDGET/RESOURCE IMPLICATIONS:

N/A


FINANCIAL IMPLICATIONS:

- None
- Budget Previously Approved
- New Budget Request
(Finance Review Required)

Prepared by:

Approved for submission to Council:

X 
 Terry Barton
 Director, Planning and Community Services


 Patricia Bridal, CAO
 Date: Aug 2, 24

REVIEWED WITH

- | | | |
|---|---|--|
| <input type="checkbox"/> Corporate Services | <input type="checkbox"/> Operations | <input checked="" type="checkbox"/> Current Planning |
| <input type="checkbox"/> Bylaw Compliance | <input type="checkbox"/> Public Works/Airport | <input checked="" type="checkbox"/> Long Range Planning & Sustainability |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Facilities | <input checked="" type="checkbox"/> Building & Licensing |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Utilities | <input checked="" type="checkbox"/> Engineering Development Services |
| <input type="checkbox"/> Fire & Rescue Services | <input type="checkbox"/> Recreation Services | <input checked="" type="checkbox"/> Infrastructure Management |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Parks | <input checked="" type="checkbox"/> Transportation |
| <input type="checkbox"/> Financial Services | | <input type="checkbox"/> Economic Development & Tourism |
| <input type="checkbox"/> COMMITTEE: | | |