



February 26, 2024

Patti Bridal, CAO  
City of Vernon  
3400 - 30<sup>th</sup> Street  
Vernon, BC V1T 5E6

Reference: LGPS-10317

**Re: 2024 Emergency Support Services Equipment and Training – CONFIDENTIAL  
Approval Agreement & Terms and Conditions of Funding**

Dear Ms. Bridal,

Thank you for submitting an application, dated January 6, 2024, for the 2024 Emergency Support Services Equipment and Training funding stream under the Community Emergency Preparedness Fund.

I am pleased to inform you **in confidence** that your project, *Vernon Emergency Support Services Preparedness*, has been recommended for funding. A grant in the amount of \$30,000.00 has now been approved.

As outlined in the *Program and Application Guide*, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Emergency Management and Climate Readiness has provided funding for this program and the general Terms and Conditions are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the Band Manager, CAO, or designate and returned to UBCM within 30 days of the date of this letter;
- (2) To provide the Province of BC with the opportunity to make announcements of funding approvals under this program, please keep information regarding this funding approval **in confidence until March 29, 2024.**
- (3) The funding is to be used solely for the purpose of the above-named project and for the expenses itemized in your approved application and budget;
- (4) All expenditures must meet eligibility and funding requirements as defined in the *Program and Application Guide* (refer to Sections 4-6);
- (5) All project activities must be completed within one year and no later than February 26, 2025;
- (6) The final report is required to be submitted to UBCM within 30 days of project end date and no later than March 26, 2025;

*The Community Emergency Preparedness Fund is funded by the Province of BC*

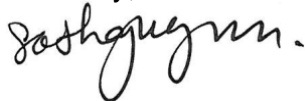
- (7) Any unused funds must be returned to UBCM within 30 days following the project end date.

Please note that descriptive information regarding successful applicants and projects will be posted on the UBCM and/or provincial government websites, or shared through provincial governments news releases or events, and all interim, progress and/or final report materials will be made available to the provincial government.

I would like to congratulate you for responding to this opportunity support emergency preparedness and resiliency in your community.

If you have any questions, please contact 250-952-9177 or [cepf@ubcm.ca](mailto:cepf@ubcm.ca).

Sincerely,



Sasha Pryn  
Program Officer

cc. Sue Saunders, Emergency Program Coordinator, City of Vernon

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**Approval Agreement** (to be signed by the Band Manager, CAO, or designate)

I, \_\_\_\_\_, authorized designate of the City of Vernon, have read and agree to the general Terms and Conditions and the requirements for funding under the **2024 Emergency Support Services Equipment and Training** funding stream of the Community Emergency Preparedness Fund.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return an electronic copy of this signed Approval Agreement to [cepf@ubcm.ca](mailto:cepf@ubcm.ca).