



## THE CORPORATION OF THE CITY OF VERNON

### MEMORANDUM

**TO:** Patti Bridal, Chief Administrative Officer **FILE:** 0540-20

**PC:** Kevin Poole, Acting Director, Community Infrastructure and Development **DATE:** June 6, 2023

**FROM:** Roy Nuriel, Acting General Manager, Planning

**SUBJECT: AFFORDABLE HOUSING ADVISORY COMMITTEE TERMS OF REFERENCE**

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At its Meeting of May 11, 2023 the Affordable Housing Advisory Committee (AHAC) appointed Annette Sharkey from Social Planning Council as the Chair and Councillor Kelly Fehr as Vice Chair for 2023.

At the same meeting, the AHAC endorsed the following resolution:

*THAT the Affordable Housing Advisory Committee recommends that Council direct Staff to investigate adding to the Committee membership one additional Builder Representative and two (2) Not-for-Profit Housing Providers Representatives;*

*AND FURTHER that the wording in the Committee Terms of Reference be changed from “Attainable Housing Strategy” to “Housing Action Plan”;*

*AND FURTHER that the age considered as a Senior Representative in the Committee Terms of Reference be changed to 55 and older.*

The Objectives and the Scope of Work of the AHAC in [Terms of Reference](#) (TOR), are “to monitor and provide Council with milestone achievements of the implementation of the City’s Attainable Housing Strategy”. On September 26, 2022, Council endorsed the [Vernon Housing Action Plan](#) (HAP), which takes direction from the following recent plans: Vernon Housing and Homelessness Strategies (2019), the Regional District of North Okanagan’s Housing Needs Assessment (2020), and the Regional District of North Okanagan’s Regional Housing Strategy (2021). The HAP also draws on the experiences of community partners, non-profits, the Regional District of North Okanagan and the City on providing attainable housing (i.e. sometimes referred to as “missing middle housing”), while continuing to support the provision of subsidized affordable and supportive housing in the community. As the HAP is the updated document, the AHAC, has recommended changing the “Attainable Housing Strategy” in the TOR to “Housing Action Plan” (Attachment 1).

The AHAC consists of ten (10) voting members and/or is comprised of two (2) non-voting members. The AHAC has discussed changing the TOR to include one (1) additional Builder Representative and two (2) Not-for-Profit Housing Providers

Representatives. Currently, the Habitat for Humanity Representative is the only not-for-profit housing provider representative serving on the AHAC. The proposed additional members would add value and support the Committee to achieve its objectives.

As part of the proposed amendments to the TOR, the Committee also recommends to change the age considered as a Senior Representative in the Committee from +65 to +55, which is the minimum age set by the province to be qualified for the Seniors' Supportive Housing program.

**RECOMMENDATION:**

THAT Council endorse the proposed changes to the Affordable Housing Advisory Committee Terms of Reference (TOR) as outlined in the memorandum titled "Affordable Housing Advisory Committee Terms of Reference" dated June 5, 2023 and respectfully submitted by the Acting General Manager, Planning.

Respectfully submitted:



Roy Nuriel  
Acting General Manager, Planning

Attachment 1 – Proposed Amendments to the Affordable Housing Advisory Committee Terms of Reference

Approved for the Agenda by the CAO

