



THE CORPORATION OF THE CITY OF VERNON

MEMORANDUM

TO: Patti Bridal, Chief Administrative Officer **FILE:** 5210-01
PC: James Rice, Director, Operation Services **DATE:** May 29, 2023
FROM: Chris Ovens, General Manager, Public Works
SUBJECT: 2023 CANADA DAY CELEBRATION AND ACTIVITIES

The North Okanagan Canada Day Society (NOCDS) consistent with previous years is requesting City support and approval for the 2023 Canada Day celebrations.

During the Regular open meeting of Council on June 12, 2023 the Society presented their proposed schedule of activities and their request for in-kind goods and services to be provided by the City.

Similar to last year the Society will not be proceeding with a firework display due to the hazardous nature of them, making them unachievable this year.

The City of Vernon has provided support in the past comparable to the requests in the presentation from the Society and the funding required is incorporated in the parks annual operating budget. Administration is currently reviewing the event application submitted by the Society and staff will communicate with Society members to ensure the City has all the information required to promote a successful event. Items may include, but are not limited to, insurance, electrical needs or acceptable tent locations. Administration will also work with Society members to ensure they are familiar with previously provided support and that prior requests are reviewed.

Administration recommends that Council approve the schedule of activities as presented on June 12, 2023 by the North Okanagan Canada Day Society, that the provision of liability insurance for the Society through the City's carrier is approved, that separate liability insurances are in place for the risk activities (dancing, BC Wildfire display, story walk, carnival games, water park, chalk art, art projects, skateboarding, Fruitfest, bike parade and shuttle service) naming the City and the Society as additional insured with waivers of liability signed prior to the activities, that a business license is issued to the Society at no cost and that the in-kind requested items by the Society are provided.

RECOMENDATION

THAT Council receive the memorandum titled "2023 Canada Day Celebration and Activities" dated May 29, 2023, respectfully submitted by the General Manager, Public Works;

AND FURTHER, that Council endorses the July 1, 2023 Canada Day celebration and activities in Polson Park as presented to Council by the North Okanagan Canada Day Society (NOCDS); at the June 12, 2023 regular meeting of Council;

AND FURTHER, that Council reconfirms the appointment of Councillor Durning as the Council Liaison to the Canada Day Society, and confirms that as a Council Liaison they shall provide direction and control on all plans and arrangements made by the NOCDS so as to be able to resolve any issues or changes in plans to ensure the City's interests are safeguarded;

AND FURTHER, that Council approves the provision of liability insurance through the City's carrier for the 2023 Canada Day celebration and activities in Polson Park;

AND FURTHER, that Council directs Administration to ensure liability insurance policies which name both the City and the NOCDS as additional insured are in place in relation to dancing, BC Wildfire display, story walk, carnival games, water park, chalk art, art projects, skateboarding, Fruitfest, bike parade and shuttle service as well as signed waivers of liability insurance prior to the events proceeding;

AND FURTHER, that Council directs Administration to issue a business license to the NOCDS at no cost;

AND FURTHER, that Council approves the in-kind items requested (use of Polson Park, tables and chairs, parks keys, employee site support, porta potties, traffic control, permits, fencing and signage) to the NOCDS for the Canada Day celebration and activities;

AND FURTHER, that Council authorize the use of both the \$10,000 and the \$2,000 2023 budget amounts for the NOCDS to plan and deliver family events for Canada Day 2023.

Respectfully Submitted:

Chris Owens

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Chris Owens
General Manager, Public Works

Approved for the Agenda by the CAO 