



THE CORPORATION OF THE CITY OF VERNON

**M E M O R A N D U M**

**TO:** Will Pearce, CAO **FILE:** 7900-02

**PC:** Doug Ross, Director, Recreation Services **DATE:** October 03, 2022  
Debra Law, Director, Financial Services

**FROM:** Dustin Pridham, Manager, Recreation Operations

**SUBJECT: REQUEST FOR FUNDING – LAKERS CLUBHOUSE**

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The purpose of this memorandum is to request Council authorization to use funds from the 2021 unexpended uncommitted balance to improve and maintain the Lakers Clubhouse. The Lakers Clubhouse serves a variety of functions, including recreation program, camps, weddings, special event rentals and City of Vernon meetings and workshops.

The Lakers Clubhouse was last renovated in 2011 and is due for updating to maintain and showcase the facility as a preferred rental, special event, and wedding venue. Administration believes it is necessary to repaint the facility's interior, install a new key fob system, and purchase a small floor scrubber to better maintain the facility cleanliness.

Administration is recommending to patch, caulk, sand, and paint all walls, trim, and doors to refresh the interior of the Clubhouse. Administration is also recommending to install a new key fob system to improve user access and facility security. Managing access without the use of an actual key will improve efficiency and limit the need for renters to pick up and drop off keys before and after events.

Administration is also requesting to purchase a new mechanical floor scrubber. Administration believes the floor scrubber will help the caretaker to better maintain the appearance and cleanliness of the Clubhouse flooring and improve the user experience.

**RECOMMENDATION:**

THAT Council authorize the expenditure to repaint the interior of Lakers Clubhouse, install a keyless fob system and purchase a mechanical floor scrubber for a total amount of \$20,000, with the source of funds from the 2021 Unexpended Uncommitted Balance, as per the memorandum titled "Request for Funding – Lakers Clubhouse", dated October 3, 2022 and respectfully submitted by the Manager, Recreation Operations.

Respectfully submitted:

Dustin Pridham  
Manager, Recreation Operations