



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, Chief Administrative Officer **FILE:** 7800-04
PC: Doug Ross, Director, Recreation Services **DATE:** August 5, 2022
FROM: Dustin Pridham, Manager, Recreation Operations
Leah Walker, Manager, Customer Services - Recreation
SUBJECT: KAL TIRE PLACE NORTH - SPORTS FLOORING UPDATE

The purpose of this memo is to provide an update on the purchase and ongoing use of the Rec-Turf carpet system for Kal Tire Place North.

At the open Council meeting held on February 14, 2022, Council passed the following resolution, declassified from confidential to non-confidential:

“THAT Council authorize Administration to provide confirmation to the Langley Events Centre that the City of Vernon will rent the surplus Rec-Turf lacrosse carpet system for use during the B.C. Lacrosse Association Bantam Minor Box Lacrosse Provincial Championships in July 2022 at a rental cost of \$2,000 plus an estimated \$4,000 for return shipping and applicable taxes, as per the memorandum dated February 4, 2022 respectfully submitted by the Director, Recreation Services titled “Kal Tire Place North –Sport Flooring;

AND FURTHER, that Council authorize Administration to purchase the surplus Rec-Turf carpet system from the Langley Events Centre at an upset cost of \$17,000, less the \$2,000 rental fee, and any applicable taxes, following the satisfactory assessment and successful use of the carpet system

AND FURTHER, that Council authorize Administration to purchase any necessary accessories required for the storage, installation and maintenance of the carpet system at an upset cost of \$5,000 should the surplus Rec-Turf carpet system be purchased;

AND FURTHER, that Council authorize Administration to utilize up to \$27,000 from the Recreation Operational Reserve to pay for the rental and/or purchase of the Rec-Turf carpet system and the necessary accessories;

AND FURTHER, that Council authorize Administration to notify all affected summer ice user groups that the ice in Kal Tire Place North will remain in place this summer, except for July 13 - 18, in order to host the 2022 BC Lacrosse Association Bantam Minor Box Lacrosse Provincial Championships;”

Administration has completed a satisfactory evaluation and successful use of the carpet system during the B.C. Lacrosse Association Bantam Minor Box Lacrosse Provincial Championships held in July 2022.

Administration has calculated the required cost, labour hours, and acclimation period, as well as the number of volunteers required to set up and take down the carpet system successfully. The set-up of the underlay and carpet system took approximately 65-person hours, a combination of volunteer labour and staff time, at a cost of approximately \$840 and required an acclimation period of up to five days for the flooring to settle and lay flat. The take down required 40-person hours of volunteer labour and staff time at a cost of approximately \$860. In addition to these costs, the installation and removal of the subfloor requires 42 hours of staff time at an estimated cost of \$2,200.

During the five-day acclimation time period, Administration estimated a loss of 50 hours of ice time and revenue loss of \$13,000, offset by \$4,300 in dry floor rental revenue from the North Okanagan Minor Lacrosse Association (NOMLA) for a net loss of \$8,700. Had Administration removed and replaced the ice from July 9, to August 1, as originally planned, the conversion cost to remove and reinstall the ice would have been approximately \$7,000 and the estimated loss of revenue would have been \$32,500.

Administration has determined that five days is the required amount of time to set up and acclimate the carpet system before full use for events and that moving forward, in order to avoid paying additional conversion costs, over and above the conversion costs noted above, the renter will need to provide ten to twelve volunteers to assist with *both* the set-up and take down of the flooring.

Administration is in the process of finalizing the purchase of the Rec-Turf carpet system for \$17,000 plus applicable taxes from the Langley Events Centre as previously approved by Council. Council had also previously approved up to \$5,000 for necessary accessories to store, maintain and initial install of the flooring. This amount was estimated at the time of arranging the acquisition of the flooring system. Administration has now realized that the equipment required to efficiently store and maintain the flooring will require an additional investment of up to \$12,000.

Looking to the future, Administration believes that it may be necessary to replace some or all of the underlay within the next three to five years. The carpet itself is still in playable condition, but depending on use, wear and tear and storage the replacement of the carpet may need to be reviewed in five years.

Based on the information presented above, Administration recommends additional funding of up to \$12,000 from the Recreation Operational Reserve to purchase equipment and accessories to facilitate the efficient storage, maintenance, and installation of the Rec-Turf carpet system.

RECOMMENDATION

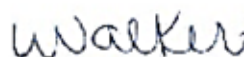
THAT Council receive for information the memorandum titled “Kal Tire Place North – Sport Flooring Update”, dated August 5, 2022 and respectfully submitted by the Manager, Recreation Operations and the Manager, Customer Service - Recreation;

AND FURTHER, that Council authorize Administration to purchase any necessary equipment and accessories required for the efficient storage and maintenance of the Rec-Turf carpet system at an additional cost of up to \$12,000 to be sourced from the Recreation Operational Reserve.

Respectfully submitted:



Dustin Pridham
Manager, Recreation Operations



Leah Walker
Manager, Customer Service - Recreation