



THE CORPORATION OF THE CITY OF VERNON

**MEMORANDUM**

**TO:** Will Pearce, CAO **FILE:** 8215  
**PC:** Doug Ross, Director, Recreation Services **DATE:** August 5, 2022  
**FROM:** Stan Mitchell, Manager, Recreation Facilities  
**SUBJECT: AQUATICS - UV DISINFECTION SYSTEM PROJECT**

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This memorandum is to update and inform Council on the Aquatics Centre – UV Disinfection System Project approved by Council as part of the 2022 Recreation Major Maintenance budget and to request approval for additional funding.

Administration purchased the UV disinfection equipment in the Spring 2022 as the lead time for delivery was expected to be 12 weeks. A request for quotation (RFQ) was then issued for a contractor to install the new UV system. Upon reviewing the bids, the price came in \$23,365 over the allocated budget. Administration was able to negotiate with the leading proponent to achieve a reduction. As a result, the overage was reduced to \$13,680.

Administration has successfully completed a number of projects this year and has achieved savings of \$118,257 to date. The remaining on-going Recreation projects, all have contingencies in place to keep them within budget.

Due to time sensitivity issues, staff availability and there being only one Council meeting in July, Administration did not have an opportunity to present a request to Council in July to utilize the above noted unspent savings to secure an installation contractor. With CAO approval, Administration moved ahead in July and a purchase order was issued to the successful contractor to secure the dates to have the project completed during the Aquatics Centre shut down August 22 - September 25, 2022.

**RECOMMENDATION:**

THAT Council receive the memorandum titled “Aquatics – UV Disinfection System Project”, dated August 5, 2022 and respectfully submitted by the Manager, Recreation Facilities;

AND FURTHER, that Council approve the request to utilize \$13,680 in unspent savings from completed 2022 Recreation projects to fund the shortfall in the installation budget for the UV Disinfection System Project;

AND FURTHER, that Council approve up to \$25,000 in unspent savings from completed 2022 Recreation projects to fund an additional contingency should any change orders arise during installation.

Respectfully Submitted:

  
Stan Mitchell  
Manager, Recreation Facilities