



Report to Council

To: Mayor and Council File No: 110-40
Date: July 14, 2025
From: Sue Wood, Manager, Legislative Services
Subject: Council Policy Review – Rescind 1999 - 2009

Purpose: To provide obsolete policies from 1999 – 2009 that Council may consider rescinding.

Recommendation:

THAT the following policies be rescinded:

1. Administration Change – Adopted June 7, 1999
2. Archive of City Records - Adopted November 6, 2000
3. Policy Guidelines Governing Board of Variance Applications - Adopted July 12, 2004
4. Process for Board of Variance Applications – Adopted July 12, 2004
5. Change in Council Direction – Adopted June 7, 1999
6. Conflict of Interest – Council – Adopted May 24, 2005
7. Council Mail – Adopted June 7, 1999, amended February 26, 2007
8. Council Reports – Deadline – Adopted June 7, 1999, amended July 16, 2001
9. Council Requests for Information from Staff – Adopted June 7, 1999
10. Informing the General Public of Works to City Streets – Adopted March 1, 2001
11. Records – Council Access – Adopted June 7, 1999
12. Staff Attendance at Meetings – Adopted June 7, 1999
13. Staff Reports to Council – Adopted June 7, 1999
14. Street Closures – Adopted June 7, 1999
15. Taped Recordings of Council Meetings – Adopted June 7, 1999

Background:

a. Rationale:

Administration has started the review of Council policies adopted prior to 2010 that are no longer required. The above 15 policies are obsolete, legislated elsewhere, or operational in nature. Administration will continue this process and provide a subsequent list for Council to consider during their August meeting.

b. Relevant Policy/Bylaw/Resolutions/Legislative Authority:

During the June 9, 2025 Committee of the Whole meeting, Council reviewed the Corporate Policy Update report and resolved the following:

THAT Council authorize the Chief Administrative Officer, Divisional Director and the Corporate Officer, as a whole, to identify Council Policies to be rescinded that are obsolete and adopted or amended prior to 2010;

AND FURTHER, that Administration provide a list of these policies for Council to formally rescind.

c. Council's Strategic Plan Alignment:

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|--|---|
| <input checked="" type="checkbox"/> Governance & Organizational Excellence | <input type="checkbox"/> Livability |
| <input type="checkbox"/> Recreation, Parks & Natural Areas | <input type="checkbox"/> Vibrancy |
| <input type="checkbox"/> Environmental Leadership | <input type="checkbox"/> Not Applicable |

d. Committee Recommendations:

N/A

Financial Implications:

N/A

Alternatives & Implications:

Should Council require additional information on a policy that is recommended to be rescinded, the motion can be amended to remove that particular policy, and Administration will provide further details.

Communication:

N/A

Attachments:

N/A

Reviewed by: Kevin Poole, Director, Corporate Administration
Approved by: Peter Weeber, Chief Administrative Officer