



Report to Council

To: Mayor and Council File No: 3900-02
Date: July 14, 2025
From: Cathy Isles, Deputy Corporate Officer
Subject: Bylaw Notice Enforcement Bylaw 6048 and Municipal Ticketing Information Bylaw 6049

Purpose: To seek Council approval of Bylaw Notice Enforcement Bylaw 6048 and Municipal Ticketing Information Bylaw 6049.

Recommendation:

THAT Bylaw 6048, “Bylaw Notice Enforcement Bylaw 6048, 2025”, be read a first, second and third time.

THAT Bylaw 6049, “Municipal Ticketing Information Bylaw 6049, 2025”, be read a first, second and third time.

Background:

a. Rationale:

Protective Services identified numbering errors within the Bylaw Notice Enforcement Bylaw 5250 and requested an amendment. As both “Bylaw Notice Enforcement Bylaw 5250, 2011” and “Municipal Ticketing Information Bylaw 5300, 2011” were adopted in January 2011, and are well over 10 years old, it was determined that a full review would be conducted and new bylaws drafted for Council’s consideration.

Protective Services liaised with other departments to provide input on various updates to be included in the bylaws. In addition, the updated bylaws incorporate the fines for Short Term Rentals as identified through Business Bylaw 6100. A summary of changes is outlined in the two tables below.

Table 1: Bylaw Notice Enforcement Updates

Reference Bylaw	Section	Amendment	Rationale
Bylaw Notice Enforcement 5950	Section 11 (included as Section 8.3 in new bylaw)	Amend language to provide clarity allowing for renewals to the Dispute Adjudication Registry Agreement	This continues to allow, with more clarity, the agreement to be renewed from time to time under substantially the same terms without a bylaw amendment being required

Reference Bylaw	Section	Amendment	Rationale
Bylaw Notice Enforcement 5950	Schedule "B" Pages 34 - 42	Remove and Replace with current agreement	The Dispute Adjudication Registry Agreement was renewed on January 1, 2025 for a five year term
Animal Regulation and Animal Pound Bylaw 5252	Schedule A(2)	Remove "Illegal Keeping of Rooster"	Covered under 3(a) "Illegal Keeping of Animals"
Building Bylaw 5900	Title	Remove "Plumbing" from title	Correct citation for Bylaw 5900 is "Building Bylaw"
Business Bylaw 5480	Entirety	Remove table of fines	Replaced with Business Bylaw 6100
Business Bylaw 6100	Entirety	Add table of fines	To replace Business Bylaw 5480
Commercial Vehicle Licencing Bylaw 3223	Entirety	Remove table of fines	This bylaw to be repealed as it is no longer in use
Fire Services Bylaw 5635	4.3 and 5.3	Increase fines	To be more consistent with current fine amounts
Fire Services Bylaw 5635	5.4	Remove "Burning in open air"	Covered under "Burning without Permit"
Fire Services Bylaw 5635	7.1 (a) and 7.2 (a)	Update descriptions	Update language to be more consistent with the bylaw and remove duplicate penalty for same section
Fire Services Bylaw 5635	7.11	Update numbering and remove duplicate	Two penalty sections refer to the same section of the bylaw
Good Neighbour Bylaw 4980	4.5(f)	Add fine for "Construction Noise Outside Permitted Hours – Property Owner"	Add fines specific to private property owners as outlined in the bylaw
Mixed Martial Arts 5505	Entirety	Remove table of fines	This bylaw has been repealed – April 23, 2019
Parks and Public Places Bylaw 5057	14(b)(iv) and 14(b)(v)	Update language and remove duplicate fine	Update language to be more consistent with the bylaw
Solid Waste Management Bylaw 5911	Various	Correct section numbering throughout	Correct numbering to align with proper sections of the bylaw
Second Hand Dealers Bylaw 4878	Various	Correct section numbering throughout	Correct numbering to align with proper sections of the bylaw
Traffic Bylaw 5600	3.12(a) and 3.12(b)	Correct section numbering	Section numbering was reversed for two fine amounts
Traffic Bylaw 5600	4.1(gg) Park at hoarded space	Increase fine amounts	Larger fine will reduce staff time attending to these calls where contractors have paid to have meters reserved
Traffic Bylaw 5600	4.7 No accessible parking permit	Increase fine amounts	Increased to be more consistent with other communities and to ensure that the Accessible Parking Spaces are available for those who need them

Table 2: Municipal Ticketing Information Updates

Reference Bylaw	Section	Amendment	Rationale
Schedule "A"	Heading	Change "Compliance" to "Enforcement"	Update to match wording in Section 4.1 of the Bylaw
Schedule "A"	Designated Bylaws	Revise bylaw citations	Update to reflect correct and current bylaws
Schedule "A"	Designated Bylaw Compliance Officers	Numerous changes to who can write tickets for each bylaw	Updated to current titles and to reflect the responsibility of different managers
Animal Regulation and Animal Pound Bylaw 5252	Schedule A(2)	Remove "Illegal Keeping of Rooster" and change "more than 3 hens" to "more than 4 hens"	Covered under 3(a) "Illegal Keeping of Animals"
Building Bylaw 5900	Title	Remove "Plumbing" from title	Correct citation for Bylaw 5900 is "Building Bylaw"
Business Bylaw 5480	Entirety	Remove table of fines	Replaced with Business Bylaw 6100
Business Bylaw 6100	Entirety	Add table of fines	To replace Business Bylaw 5480
Commercial Vehicle Licencing Bylaw 3223	Entirety	Remove table of fines	This bylaw to be repealed as it is no longer in use
Fire Services Bylaw 5635	5.4	Remove "Burning in open air"	Covered under "Burning without Permit"
Fire Services Bylaw 5635	7.1 (a) and 7.2 (a)	Update descriptions	Update language to be more consistent with the bylaw and remove duplicate penalty for same section.
Fire Services Bylaw 5635	7.11	Update numbering and remove duplicate	Two penalty sections refer to the same section of the bylaw
Mixed Martial Arts 5505	Entirety	Remove table of fines	This bylaw has been repealed – April 23, 2019
Parks and Public Places Bylaw 5057	14(b)(iv) and 14(b)(v)	Update language and remove duplicate fine	Update language to be more consistent with the bylaw
Solid Waste Management Bylaw 5911	Various	Correct section numbering throughout	Correct numbering to align with proper sections of the bylaw
Second Hand Dealers Bylaw 4878	Various	Correct section numbering throughout	Correct numbering to align with proper sections of the bylaw
Traffic Bylaw 5600	3.12(a) and 3.12(b)	Correct section numbering	Section numbering was reversed for two fine amounts
Various	Various	Increase fines for all Obstruct charges to \$3000	To accurately reflect the maximum fine amount for a Municipal Ticket Information as per the Community Charter Bylaw Enforcement Ticket Regulation which changed December 7, 2023 from \$1000 to \$3000.

b. Relevant Policy/Bylaw/Resolutions/Legislative Authority:

- Animal Regulation and Animal Pound Bylaw 5252
- Building Bylaw 5900
- Business Licence Bylaw 6100
- Commercial Vehicle Licensing Bylaw 3223
- Fire Services Bylaw 5635
- Good Neighbour Bylaw 4980
- Mixed Martial Arts Bylaw 5505
- Parks and Public Places Bylaw 5057
- Solid Waste Management Bylaw 5911
- Second Hand Dealers Bylaw 4878
- Traffic Bylaw 5600

c. Council's Strategic Plan Alignment:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Governance & Organizational Excellence | <input type="checkbox"/> Livability |
| <input type="checkbox"/> Recreation, Parks & Natural Areas | <input type="checkbox"/> Vibrancy |
| <input type="checkbox"/> Environmental Leadership | <input type="checkbox"/> Not Applicable |

d. Committee Recommendations:

N/A

Financial Implications:

N/A

Alternatives & Implications:

Should Council not endorse Bylaw Notice Enforcement Bylaw 6048 or Municipal Ticketing Information Bylaw 6049, amendments to Bylaw 5250 and Bylaw 5300 will be required to correct numbering errors, increase fine amounts and incorporate fines for the new short-term rental regulations.

Communication:

Should Council adopt Bylaw Notice Enforcement Bylaw 6048, 2025, and Municipal Ticketing Information Bylaw 6049, 2025, Administration will update the City's website and notify all City departments of the changes.

Attachments:

- Attachment 1 – Redlined Version – Bylaw Notice Enforcement Bylaw 5250
- Attachment 2 – Redlined Version – Municipal Ticketing Information Bylaw 5300
- Attachment 3 – Bylaw Notice Enforcement Bylaw 6048
- Attachment 4 – Municipal Ticketing Information Bylaw 6049

Reviewed by: Darren Lees, Manager, Protective Services
Reviewed by: Sue Wood, Manager, Legislative Services
Reviewed by: Kevin Poole, Director, Corporate Administration
Approved by: Peter Weeber, Chief Administrative Officer