

BC Hydro Incentive Fund Agreement



Between:

British Columbia Hydro and Power Authority, a Crown Corporation in the Province of British Columbia having an office at 333 Dunsmuir Street, Vancouver, British Columbia, V6B 5R3,

("BC Hydro")

And:

City of Vernon, having an office at 3400 – 30th Street, Vernon, British Columbia, V1T 5E6,

(the "Applicant")

Whereas:

- A. BC Hydro has created an incentive program to encourage the installation of electrical energy management projects, and the Applicant wishes to receive financial incentives from BC Hydro related to one or more Projects as described in Schedule B attached to this Agreement.
- B. Based on Project details and other reports and information provided to BC Hydro prior to the date of this Agreement ("**Project Information**"), BC Hydro expects that each Project will meet its required terms and conditions for funding and, as a result BC Hydro intends to provide incentive funds to the Applicant for one or more Projects in accordance with the terms and conditions set out in this Agreement.

Now therefore, in consideration of BC Hydro and the Applicant entering into this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Conditions Precedent

1.1 BC Hydro's obligations under this Agreement are subject to the following conditions:

- (a) The Applicant having a credit rating acceptable to BC Hydro, or if required by BC Hydro, the Applicant having provided a letter of credit or parental guarantee in a form and amount acceptable to BC Hydro;
- (b) The Applicant having not entered into any agreement with any contractors, consultants, or advisors (collectively, the "**Project Contractors**"), or ordered, purchased or installed any equipment for use, in each case in relation to a Project without the prior written consent of BC Hydro. For greater certainty by executing this Agreement, the Applicant confirms the **first invoice will not predate** the application submission email confirmation received from BC Hydro; and
- (c) The Applicant having provided information describing each Project in sufficient detail for BC Hydro to determine eligibility for funding hereunder (as determined by BC Hydro acting reasonably), including information concerning the estimated capital and operating costs of the Project, the Anticipated Energy Impact (in kWh) and/or Anticipated Demand Impact (in kW) and, if applicable, the anticipated greenhouse gas emissions.

2. Definitions

“Actual Energy Impact and Actual Demand Impact” means actual increase and/or decrease of annual electricity and the actual peak demand used by each Project (energy impact in kWh and demand impact in kW).

“Anticipated Energy Impact and Anticipated Demand Impact” mean the anticipated increase and/or decrease of annual electricity and the anticipated peak demand of each Project over and above the baseline electrical demand prior to PID (energy impact in kWh and demand impact in kW).

“Applicable Schedules” means one or more of the following schedules attached to the Agreement and identified as Schedule A, A-1, A-2 and so forth in respect of the following Projects:

- Energy Efficiency (EE) Project
- Low Carbon Electrification (LCE) Project
- Demand Response (DR) Project
- Energy Storage Incentive (ESI) Project
- Commercial New Construction (CNC) Project
- New Building Lighting (NBL) Project

“Contract Year” means a full year, initially measured from the PID to the first anniversary of the PID, and to and from successive anniversaries thereafter. For greater certainty, the partial year following any anniversary of the first PID until the date of the expiry or earlier termination of this Agreement is a “Contract Year”.

“Force Majeure” means any event or circumstance beyond the reasonable control of the Applicant, which could not, with reasonable foresight, have been anticipated and avoided, including but not limited to fire, explosion, flood, or other natural catastrophe, war, riot, civil disturbance and catastrophic destruction of the Site or equipment on Site necessary for performance of the Applicant’s obligations under this Agreement. For clarity, Force Majeure does not include lack of finances, loss of markets or inability to perform due to the financial condition of the Applicant.

“Project” means the implementation of the project(s) which are the subject matter of the Applicable Schedules, as also described in Schedule B.

“Project Implementation Date” or **“PID”** means the date at which the Project has been implemented and reached normal operations such that it is deemed capable of achieving the Anticipated Energy Impact (in kWh) and/or Anticipated Demand Impact (in kW) as specified in the Applicable Schedules.

“Site” means each facility of the Applicant that is the subject matter of a Project under this Agreement as described in Schedule B herein.

“Total Incentive Funds” means all incentive funds to be paid to the Applicant in accordance with the Agreement and Applicable Schedules.

3. Payment Terms and Conditions

3.1 Subject to the terms of this Agreement BC Hydro will pay the Applicant Total Incentive Funds up to a maximum of **\$444,951.00** in accordance with the payment schedules for each Project as set out in the Applicable Schedules, based on the Anticipated Energy Impact and/or Anticipated Demand Impact for the Projects as stated in Schedule B, less any adjustments in accordance with Section 3.7 herein.

3.2 If the Applicant receives funding towards a Project from another person or organization (**“Other Funding”**), then the Applicant will promptly provide notice to BC Hydro concerning the nature and the amount of the Other Funding, and such Other Funding will be deemed to be paid first, and BC Hydro

BC Hydro Incentive Fund Agreement



will recalculate a reduced amount of Total Incentive Funds based on the remaining eligible cost after deduction of the Other Funding.

3.3 As a condition of payment of the Total Incentive Funds, the Applicant will provide the following evidence (the "**Evidence**") in a form acceptable to BC Hydro by no later than 30 days following PID. The PID will occur between **April 7, 2025** and **March 15, 2026**. The Applicant will submit a completed Schedule B to confirm PID no later than **March 15, 2026**.

- (a) A completed Schedule B,
- (b) A completed Schedule C, together with all supporting documentation for purchase and installation of the equipment installed in connection with the Project, and
- (c) Other Project related records, including but not limited to accounting and permit documentation that BC Hydro may request.

If required by BC Hydro, the Applicant will take all commercially reasonable actions to assist BC Hydro in accordance with Section 6.1 below to ensure that the Project conforms to the Project Information and the Evidence.

- 3.4 If any of the conditions precedent in Section 1 or the payment conditions in Section 3 herein are not satisfied as required, BC Hydro has no obligation to pay any of the Total Incentive Funds.
- 3.5 The Applicant shall be responsible for payment of GST on the Total Incentive funds paid by BC Hydro to Applicant under this Agreement.
- 3.6 The Total Incentive Funds will be paid by BC Hydro by way of direct deposit to a bank account designated by the Applicant. The Applicant will provide written confirmation of the bank account to which the Total Incentive Funds are to be deposited. The Applicant will be responsible for any direct deposit fees charged by its financial institution.
- 3.7 After a Project has achieved PID, BC Hydro will conduct a post implementation review, and if applicable conduct a Site Inspection, and an M&V report and/or Independent Review (collectively a "PID Review"). If the PID Review reflects that the Actual Energy Impact and/or Actual Demand Impact of any Project is less than 95% of the Anticipated Energy Impact and/or Anticipated Demand Impact based on Schedule B, BC Hydro in its sole discretion, acting reasonably may reduce the Total Incentive Funds payable to the Applicant. For certainty, BC Hydro will not be obligated in any circumstances whatsoever to pay to the Applicant additional Total Incentive Funds than the amount specified in the Agreement.
- 3.8 At the end of each Contract Year after PID or at the end of an Event Season for a DR Project, regardless of whether a Force Majeure occurred during the Contract Year a repayment obligation will arise for the Applicant if the aggregate Actual Energy Impact for a Project is less than 95% of the aggregate Anticipated Energy Impact and in the case of a DR Project and ESI Project, less than 85% of the Anticipated Demand Impact unless otherwise agreed to by BC Hydro. For greater certainty, no repayment obligation will arise if the aggregate quantity of Actual Energy Impact is between 95% and 100% of the aggregate Anticipated Energy Impact and/or the Actual Demand Impact is between 85% and 100% of the Anticipated Demand Impact.
- 3.9 If the Applicant is required to repay any portion of the Total Incentive Funds to BC Hydro as a result of any recalculation or adjustments under the Agreement or because of termination of this Agreement, then the Applicant will make such payment within 30 days of receiving an invoice from BC Hydro.

BC Hydro Incentive Fund Agreement



- 3.10 The Applicant shall pay interest to BC Hydro on any amount payable under the Agreement from and after the date on which the amount becomes due and payable at BC Hydro's standard interest rate, and in accordance with BC Hydro's standard invoice terms.
- 3.11 At any time during the Agreement Term BC Hydro may request a letter of credit or parental guarantee as security for any amounts owed by the Applicant to BC Hydro under this Agreement and Applicable Schedules. If BC Hydro requests a letter of credit or parental guarantee, it shall be provided to BC Hydro within 30 days of the date of the request for an amount specified by BC Hydro.
- 3.12 Notwithstanding any other provision of this Agreement and Applicable Schedules, and without limiting Section 3.4, in the event the Applicant fails to comply with any of the terms of this Agreement, BC Hydro may withhold payment of all or some of the Total Incentive Funds until the Applicant is in compliance with the terms of this Agreement.
- 3.13 BC Hydro may off-set Total Incentive Funds due to the Applicant, or any amounts owed by the Applicant to BC Hydro which are due and payable to the Applicant under any other agreements between BC Hydro and the Applicant.

4. Records

- 4.1 During the Agreement Term, the Applicant will maintain and submit to BC Hydro a record of changes at the Site after PID that would result in changes to the Anticipated Energy Impact and/or Anticipated Demand Impact of each Project.
- 4.2 During the Agreement Term, the Applicant will maintain all operational, financial and electricity usage records related to each Project recording the work performed and findings determined from the Project, and will permit BC Hydro's representatives and the Independent Consultant, as applicable, access to the Project during normal business hours, including access to the Applicant's offices, research facilities and test sites, and any books and records related to each Project as required. The Applicant will make available key personnel for consultations (including all Project Contractors), and provide such further information, as BC Hydro or the Independent Consultant may reasonably request.
- 4.3 The Applicant shall keep all Project records for a period of five years after expiry of the Agreement Term.

5. Project Details

- 5.1 The Applicant will be responsible and bear the risk for all Project Implementation, commitments, costs, cost overruns and tax liability.
- 5.2 BC Hydro representatives may communicate with the Applicant's Project Contractors.
- 5.3 BC Hydro will keep confidential any business, technical or financial information or records of the Applicant that are marked as confidential and made available to BC Hydro in connection with this Agreement, and will not disclose such confidential information except as may be required by law or with the prior consent of the Applicant; provided, however, that BC Hydro may share such confidential information or records of the Applicant with the Province of British Columbia, the British Columbia Utilities Commission and, upon request, with the Government of Canada. In addition, the Applicant consents to BC Hydro disclosing publicly the fact that BC Hydro paid the Total Incentive Funds, the Applicant's name and industry, Project location, the Anticipated Energy Impact and/or Anticipated Demand Impact, as well as the anticipated greenhouse gas emissions reduction.
- 5.4 Neither the Applicant nor BC Hydro will use any logos, copyright, trademarks, or trade names of the other without first obtaining the written consent of that party.

BC Hydro Incentive Fund Agreement



- 5.5 The installation, operation and maintenance of each Project must meet or exceed all requirements set out in applicable laws, regulations, and codes in British Columbia.
- 5.6 The Applicant will make all commercially reasonable efforts to maintain and operate each Project as specified in the Agreement, Applicable Schedules and Schedule B. If a Project is:
- (a) decommissioned, taken out of service for an extended period, lost or destroyed following PID,
 - (b) not operated or maintained so as to ensure the Anticipated Energy Impact and/or Anticipated Demand Impact are consistently realized; or,
 - (c) the Agreement is terminated for any reason under Section 7 herein.

BC Hydro may recalculate the Total Incentive Funds at its sole discretion, acting reasonably, and the Applicant will repay any overpayments to BC Hydro as contemplated under Section 3.9.

- 5.7 The Applicant may make improvements to a Project after PID without the prior written consent of BC Hydro, provided that the improvements do not affect the Actual Energy Impact and/or Actual Demand Impact attributable to the Project. Notwithstanding the foregoing, the Applicant will not make any material changes to a Project scope, objectives, schedule and costs, without the prior written consent of BC Hydro.
- 5.8 The Applicant must notify BC Hydro if it sells a Site and provide evidence acceptable to BC Hydro that the new purchaser has assumed the obligations of the Applicant under this Agreement. If the Applicant fails to provide such evidence, then BC Hydro may recalculate the Total Incentive Funds in accordance with Section 5.6 herein, and the Applicant will repay the Total Incentive Funds to BC Hydro as contemplated in Section 3.9.

6. Site Visit During Term

- 6.1 On reasonable notice to the Applicant at any time during the Agreement Term, BC Hydro may conduct a Site visit to ensure that each Project conforms to its Project Information and Evidence, to monitor Project performance, and to audit the Project for the purpose of ensuring ongoing operation is in compliance with this Agreement.

7. Term and Termination

- 7.1 Unless terminated sooner in accordance with the terms of this Agreement, the term of this Agreement will commence on the date of full execution of this Agreement and will expire on the date which is the longest of the EE Term, the LCE Term, the DR Term, and the ESI Term as defined in the Applicable Schedules (the "**Agreement Term**").
- 7.2 If the Applicant fails to comply with any term or condition of this Agreement, or becomes insolvent or bankrupt, or is dissolved or struck, or fails to provide a letter of credit or parental guarantee in a form and amount that is acceptable to BC Hydro during the Agreement Term if requested by BC Hydro, or if BC Hydro (acting reasonably) is of the view that any other event or circumstance pertaining to the Applicant or the Project warrants withdrawal of its financial assistance, then BC Hydro may, in addition to any other right or remedy available to it, including under section 5.6, terminate this Agreement immediately by giving notice to the Applicant.

8. Consent

- 8.1 With the exception of a finding by an Independent Review, the Applicant consents and agrees that without limitation, all decisions made by BC Hydro relating to each Project as detailed in the Agreement and Applicable Schedules, or any other matter related to this Agreement will be final and binding on the Applicant.

9. Representations, Warranties, and Indemnity

- 9.1 If the Applicant is not the registered owner of a Site on which a Project is to be completed, the Applicant represents and warrants that it has the authority from the registered, legal owner to install the Project and the Applicant will provide BC Hydro with evidence of the owner's authority to the Applicant upon request.
- 9.2 BC Hydro makes no representations or warranties of merchantability and fitness, including design, or the capability of the equipment, installation, or workmanship related to any Project, or the Anticipated Energy Impact and/or Anticipated Demand Impact of any Project, or that any other aspect of each Project will satisfy legal requirements or specifications.
- 9.3 The Applicant will indemnify and save harmless BC Hydro, its directors, officers, employees, consultants, and agents (the "Indemnified Parties") from all liability, damages, claims, demands, expenses losses, and costs, arising from or occurring by reason of claims related to this Agreement, Applicable Schedules and Projects, and any actions, omissions or wilful misconduct of the Applicant and any of its Project Contractors, including indemnification of the reasonable legal and other defense costs of the Indemnified Parties associated with those claims, and any loss, damage, liability, cost or expense suffered or incurred by the Applicant arising from or relating to the exercise by BC Hydro of its rights under this Agreement and Applicable Schedules, including any loss of profit, loss of revenue or other economic loss of the Applicant.

10. Notices

- 10.1 A notice that either party may be required or may desire to give the other party will be in writing and will be delivered, by hand, by courier, or by prepaid mail, at the following addresses:

BC Hydro: British Columbia Hydro and Power Authority
Conservation and Energy Management
5th Floor, 333 Dunsmuir Street
Vancouver, BC V6B 5R3

Applicant: City of Vernon
3400 – 30th Street
Vernon, BC, V1T 5E6

Either party may change its address for notice by giving notice to the other party.

11. Miscellaneous

- 11.1 BC Hydro will not acquire any legal right or title to a Project.
- 11.2 This Agreement will not take effect unless Applicant executes and returns this Agreement **within 60 days** from the date this Agreement is executed by BC Hydro.
- 11.3 Any provision in this Agreement that by its nature and words survive the expiry or early termination of this Agreement shall be deemed a survival clause.

BC Hydro Incentive Fund Agreement



- 11.4 Each party shall from time to time promptly execute and deliver and take all further action reasonably necessary or appropriate to give effect to the provisions and intent of this Agreement and to complete the matters contemplated by this Agreement.
- 11.5 This Agreement will not be assigned in whole, or in part, by the Applicant without the prior written consent of BC Hydro.
- 11.6 This Agreement will be governed by and interpreted in accordance with the laws of the Province of British Columbia, and the federal laws of Canada applicable therein. The parties agree that by executing this Agreement, they have attorned to the exclusive jurisdiction of the courts of British Columbia.
- 11.7 This Agreement, including all Schedules, embodies the entire Agreement between the parties with regard to the subject matters dealt with herein, shall extend to, be binding upon and ensure to the benefit of BC Hydro and the Applicant, and shall not modified except with the consent of both parties.
- 11.8 Time is of the essence in this Agreement.
- 11.9 This Agreement may be executed and delivered in any number of counterparts, each of which when executed and delivered to be read together and constitute one and the same instrument, and delivery of executed counterparts by facsimile or other electronic format shall be as effective as delivery of an original.

In Witness Whereof the duly authorized representatives of each party have executed this Agreement on the dates written below.

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

CITY OF VERNON

Per:

Per:

A handwritten signature in black ink, appearing to read "Tamara Berger", written over a horizontal line.

Authorized Signatory

Name: Tamara Berger

Title: Senior Manager, Product Management

Date: April 11, 2025

Authorized Signatory

Name: _____

Title: _____

Date: _____

Commercial New Construction (CNC) Project Schedule A



1. Definitions

"**EE Incentive Funds**" means, the Energy Efficiency incentive funds attributable to the EE Project as described in Schedule B of the Agreement and calculated in accordance with Section 2.1 herein, as may be adjusted in accordance with Section 3.7 of the Agreement.

"**EE Project**" means the implementation of an energy efficiency project to reduce electrical consumption as described in this Schedule and Schedule B.

"**EE Term**" means the period of time from the date of full execution of this Agreement to the end of the 10-year period following PID.

2. EE Incentive Funds and Payment Schedule

- 2.1 Subject to the terms of the Agreement, BC Hydro will pay the Applicant EE Incentive Funds in an amount not to exceed **\$444,951.00** for the EE Project based on Schedule B, less any adjustments made in accordance with Section 3.7 of the Agreement within 30 days of the Applicant providing BC Hydro with completed Evidence in accordance with Section 3.3 of the Agreement and the payment schedule set out below:

Payout Schedule	Evidence
100% of the EE Incentive Funds less any adjustments	<ul style="list-style-type: none">A completed Schedule B (The Summary) – Implementation Completion Document DeclarationA completed Schedule C - Invoice ReconciliationEquipment, supplier and contractor paid invoices for actual costs incurred All in a form acceptable to BC Hydro

3. Review and Validation Activities

- 3.1 As soon as reasonably practicable following its receipt of the Evidence in accordance with Section 3.3 of the Agreement, BC Hydro will review and verify the Evidence ("**Post Implementation Review**"). The Applicant must submit accurate and truthful Evidence to BC Hydro. BC Hydro reserves the right, acting reasonably, to accept, verify, and reject any and all Evidence.

In addition to the Evidence outlined in section 3.3 of the Agreement, the following documents in Digital copy are required to be submitted:

- As-built mechanical and lighting drawings;
- Operating and Maintenance Manual (Mechanical and Lighting);
- Lighting Calculator spreadsheet (excel format) if applicable;
- PART 3 Building Energy Design Checklist for Building Permit submission; and,
- DDC screen shots of central heating /cooling plant if applicable.

Commercial New Construction (CNC) Project Schedule A



- 3.2 BC Hydro may evaluate the EE Project to ensure it meets the terms and conditions contemplated herein using the Measurement and Verification ("**M&V**") plan attached as Schedule D (the "**M&V Plan**") if applicable, and, in such a case, BC Hydro will provide an M&V Report (defined below) as required to the Applicant.
- 3.3 Where BC Hydro evaluates the EE Project pursuant to Section 3.2, BC Hydro will complete an M&V report (the "**M&V Report**") subject to the following:
- (a) The Applicant will maintain and submit to BC Hydro a record of changes in the site that would affect the Actual Energy Impact arising after the PID.
 - (b) Following PID, BC Hydro will conduct M&V activities in accordance with the M&V Plan (including at the time intervals so specified herein) as well as the International Performance Measurement and Verification Protocol and may use the results to prepare an M&V Report that will specify the Actual Energy Impact attributed to the EE Project.
 - (c) If an M&V Report indicates that the EE Project's Actual Energy Impact over a particular period is less than the Anticipated Energy Impact of the EE Project over that same period as specified in the Evidence, then within 14 days of completion of the M&V Report the Applicant may notify BC Hydro that it wishes to have an independent consultant review, verify, and prepare a written report concerning the contents and conclusions of the M&V Report ("**Independent Review**"). At BC Hydro's discretion, BC Hydro may contribute funding towards the Applicant's cost of any Independent Review.
 - (d) Where the Applicant notifies BC Hydro that it wishes to have an Independent Review, the parties will agree upon one independent consultant to conduct the Independent Review ("**Independent Consultant**").
 - (e) The Applicant will provide BC Hydro and the Independent Consultant with any information reasonably required by BC Hydro to complete any M&V Report and the Independent Consultant to complete any Independent Review, as applicable.
- 3.4 If applicable, if BC Hydro determines that an adjustment to the level of the Applicant's Actual Energy Impact is necessary, BC Hydro will adjust the level of energy savings based on the following criteria:
- (a) Adjustments will be made as part of the annual CBL review process for the prior billing year;
 - (b) Adjustments will be made only for the prior billing year, and will have no persistence (that is, the energy savings will be reset to the prior amount); and,
 - (c) Adjustments will be made only after all eligible Applicant energy bill adjustments, and BC Hydro funded demand-side management credits have been applied and the adjustment will be minimized to avoid a CBL reset.

4. Customer Base Load (CBL) Adjustment (if applicable)

- 4.1 The Applicant acknowledges and agrees that, in connection with the transmission service rate structure for BC Hydro's transmission service customers, an Incentive provided under this agreement may result in adjustments(s) to the Customer Baseline Load ("**CBL**") for the Applicant's site, in accordance with the Transmission Service Rate Application approved by the British Columbia Utilities Commission and the associated Customer Baseline Load Determination Guidelines (the "**CBL Determination Guidelines**");

Commercial New Construction (CNC) Project Schedule A



- 4.2 BC Hydro acknowledges that a decrease to the Applicant's CBL in accordance with Section 4.1.2 of the CBL Determination Guidelines as a result of the Applicant's participation in BC Hydro funded EE projects should not necessarily result in a CBL reset pursuant to Section 4.1.2.1 of the CBL Determination Guidelines. BC Hydro reserves the right, at its sole discretion, to adjust the level of the Applicant's electrical energy savings resulting from the Project if:
- (a) The Applicant's adjusted energy billings is less than 90% of the Applicant's annual CBL in accordance with Section 4.1.2.1 of the CBL Determination Guidelines during the annual CBL review process,
 - (b) The Applicant has participated in a BC Hydro funded EE Project during the current or prior fiscal year.
- 4.3 If the Applicant does not meet the performance requirements of the EE Project in accordance with this Schedule as applicable, then BC Hydro may require repayment under Sections 3.8 or 5.6 of the Agreement.

SCHEDULE B

BC Hydro Representative:	Amit Aujla	Project File Number:	BCH-12092
PROJECT INFORMATION			

Company Name:	City Of Vernon		
Total Expected Energy Savings:	1,380,272	kWh / year	
Total Expected Project Cost:	\$12,073,950.00		
Number of sites included in Project:	1		

TABLE 1: ENERGY CONSERVATION MEASURES

List of energy conservation measures ("ECM") in the Project

#	Site Location	ECM #	Implemented Energy Conservation Measures	Expected Annual Energy Savings (kWh)	Implemented as expected*	Not Installed
1	3501 43RD AVE, VERNON [7466337]	1.01	CNC Only - High Efficiency HVAC	192,974	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>
		1.02	Heat recovery upgrade/ retrofit	397,677	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>
		1.03	CO2 based demand control ventilation	216,470	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>
		1.04	High efficiency chiller, chiller/cooler	269,994	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>
		1.05	Heat recovery for domestic hot water pre-	103,803	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>
		1.06	Interior LPD Reduction	199,354	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>
			Total per Site:	1,380,272		
			Total:	1,380,272		

PLEASE SEE BELOW OR NEXT PAGE TO SIGN DECLARATION

APPLICANT'S DECLARATION

* If Energy Conservation Measure (ECM) NOT implemented as expected, please review and check appropriate

- ☐ For industrial / mechanical ECMs, please submit additional information regarding ECM as implemented (attached separately)
- ☐ For lighting ECMs please submit revised as built (provide Excel copy of lighting spreadsheet)

I, the undersigned, declare:

- that I am the owner, or a duly authorized representative of the owner, of the building described here above;
- that the information in this document, along with the supporting evidence, is accurate and complete;
- that all the energy conservation measures are installed and implemented as described in Table 1 as of the Project Implementation Date indicated below.

Project Implementation Date:		(yyyy-mm-dd)
Legal Name of Applicant:		
Authorized signature:		Job Title:
Name (please print) :		Date:
Site Inspection Contact:		Phone #:

SCHEDULE C

BC Hydro Representative:	Amit Aujla	Project File Number:	BCH-12092
Please complete the following and submit along with Invoice Reconciliation and Implementation Support Documents for the approved energy conservation measure(s) as described in Schedule B of the Incentive Fund Agreement.			
PROJECT INFORMATION			

Company Name:

Number of sites included in

PROJECT COST SUMMARY		
TOTAL ACTUAL PROJECT COST (excluding tax)		**Incentive funding may be adjusted if the actual project cost is project cost
TOTAL ESTIMATED PROJECT COST (excluding tax)	\$12,073,950.00	
if total completed project cost is less than total expected project cost, please check that all invoices are accounted for <input type="checkbox"/>		
PLEASE NOTE THAT SUBMISSION OF PROJECT INVOICES IS REQUIRED		

APPLICANT'S DECLARATION			
I, the undersigned, declare that the information contained in this declaration and the attached Invoice Reconciliation Template is accurate and complete and all invoices pertaining to this Project have been paid in full and all applicable permits pertaining to the Project are in place.			
Legal Name of Applicant:			
Authorized signature:		Job Title:	
Name (please print) :		Date:	

Additional documentation as part of Schedule C submission (including partial payment):

- Invoices will be submitted for major equipment, materials, and labour associated with the project ECM's which significantly impact the energy savings and cost. I.e. Lighting fixtures, VFD's, Pumps, Motors, Process Controls, HVAC equipment, etc.
 - Invoices will include part numbers and quantities as required to assess installed equipment and the completed project.
 - For lighting measures, all retrofitted luminaires, lamps and controls are considered major equipment.
 - BC Hydro has the option to request for further invoices if required.
- In addition an invoice reconciliation spreadsheet listing all invoices associated with the project will be submitted. A formatted excel spreadsheet template has been provided with your contract to assist in consolidating your invoice information for submission.
 - A sample of the spreadsheet is attached to this PDF for reference purposes only. Please do not submit this sample copy, but rather use the excel version when reconciling invoice information.
 - Evidentiary information as listed on the following pages is to be submitted in support of verification of installation of energy conservation.

Business Requirements			
<i>Please submit the following evidence with your reference numbers to confirm implementation of the ECMs.</i>			
Site	Ref #	Sector	Requirement
3501 43RD AVE, VERNON [7466337]		Commercial Equipment	COM - For new construction projects, provide as built mechanical drawings in .pdf format. Include shop drawings of mechanical equipment (manufacturer's specification).
		Commercial Equipment	COM - For new construction projects, provide as built mechanical drawings in .pdf format. Include shop drawings of mechanical equipment (manufacturer's specification).
		Commercial Equipment	COM - For new construction projects, provide DDC screenshots in .pdf format showing major mechanical equipment in operation. This is only required for equipment analyzed in the energy study.
		Commercial Equipment	COM - For new construction projects, provide DDC screenshots in .pdf format showing major mechanical equipment in operation. This is only required for equipment analyzed in the energy study.
		Commercial Equipment	COM - For projects requiring M&V work, provide as-built electrical schematic (single-line) diagrams for the subject equipment/systems before and after the retrofit. Highlight sections showing existing and new equipment analyzed in the energy study.
		Commercial Equipment	COM - For projects requiring M&V work, provide as-built electrical schematic (single-line) diagrams for the subject equipment/systems before and after the retrofit. Highlight sections showing existing and new equipment analyzed in the energy study.
		Commercial Equipment	COM - Photos (GPS tagged if possible) of newly installed equipment. It is important to take clear photos of equipment nameplates showing model number and serial number, so it can be compared to information given in mechanical shop drawings.
		Commercial Equipment	COM - Photos (GPS tagged if possible) of newly installed equipment. It is important to take clear photos of equipment nameplates showing model number and serial number, so it can be compared to information given in mechanical shop drawings.