



THE CORPORATION OF THE CITY OF VERNON

MEMORANDUM

TO: Peter Weeber, Chief Administrative Officer **FILE:** 0530-13
PC: Kevin Poole, Director, Corporate Administration **DATE:** December 17, 2024
FROM: Sue Wood, Manager, Legislative Services
SUBJECT: **COUNCIL CODE OF RESPONSIBLE CONDUCT POLICY - ANNUAL REVIEW**

Council endorsed their Council Code of Responsible Conduct Policy on May 23, 2023, which is a requirement of section 113 in the *Community Charter*. Council also committed, through their 2023-2026 Strategic Plan, to review the policy annually and provide direction if amendments are required. The annual review on January 8, 2024, resulted in an amendment that was adopted during the January 22, 2024 Council meeting.

The Council Code of Responsible Conduct Policy focuses on the following four foundational principles:

- Integrity
- Accountability
- Respect
- Leadership & Collaboration.

Administration is recommending housekeeping amendments that are red lined in the attached policy for Council's consideration. The removal of the Bullying and Harassment Policy, as an Appendix A, and referencing the statutes, laws and policies in general terms, keeps the overall intent while allowing for flexibility should these change in the future.

RECOMMENDATION:

THAT Council receive for information the memorandum titled "Council Code of Conduct Policy – Annual Review" dated December 17, 2024 and respectfully submitted by Manager, Legislative Services;

AND FURTHER, that Council approve the amendments to the Council Code of Responsible Conduct Policy as presented.

Respectfully submitted:

Handwritten signature of Sue Wood in black ink.

Sue Wood
Manager, Legislative Services

Attachment 1 - Council Code of Responsible Conduct

Approved for the Agenda by the CAO

Handwritten signature of the CAO in blue ink.