



CITY OF VERNON

AGENDA

Finance Committee

Tuesday, May 20, 2025, 2:30 p.m.

CITY HALL COUNCIL CHAMBER

3400 30 Street, Vernon BC

Pages

1. CALL TO ORDER

As Chair of the City of Vernon's Finance Committee, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx people of the Okanagan Nation.

2. AGENDA

THAT the Finance Committee Meeting Agenda of May 20, 2025 be adopted.

3. ELECTION OF CHAIR AND VICE CHAIR

THAT Councillor XXX be elected as Chair of the Finance Committee for 2025.

THAT Councillor XXX be elected as Vice-Chair of the Finance Committee for 2025.

4. ADOPTION OF MINUTES

4

THAT the Finance Committee Meeting Minutes of November 27, 2024 be adopted.

5. UNFINISHED BUSINESS

5.a 2023 Council Discretionary Grant - Recipient Reporting

12

THAT the Finance Committee receive the the memorandum titled '2023 Council Discretionary Grant – Recipient Reporting', dated May 20, 2025.

6. NEW BUSINESS

6.a Council Discretionary Grants - April 2025 Intake

15

6.a.1 North Okanagan Pipes and Drums

THAT the Finance Committee recommends that Council XXX a Council Discretionary Grant to North Okanagan Pipes & Drums in the amount of \$5,000.

- 6.a.2 Mackie Lake House Foundation
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Mackie Lake House Foundation in the amount of \$5,000.
- 6.a.3 The Salvation Army - Vernon
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to The Salvation Army - Vernon in the amount of \$75,000.
- 6.a.4 Kalamalka Starfish Society
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Kalamalka Starfish Society in the amount of \$15,000.
- 6.a.5 Vernon Amateur Athletics Association
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Vernon Amateur Athletics Association in the amount of \$5,000.
- 6.a.6 BC Wildlife Federation
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to BC Wildlife Federation in the amount of \$18,000.
- 6.a.7 Vernon She Shed Society
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Vernon She Shed Society in the amount of \$20,000.
- 6.a.8 Vernon Paddling Centre Society
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Vernon Paddling Centre Society in the amount of \$2,000.
- 6.a.9 Vernon Community Band (VCB)
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Vernon Community Band (VCB) in the amount of \$400.
- 6.a.10 Vernon Lawn Bowling Club
- THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Vernon Lawn Bowling Club in the amount of \$2,000.

6.a.11 Okanagan Quality of Life Society

THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Okanagan Quality of Life Society in the amount of \$6,300.

6.a.12 DB Foundation for Health Research

THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to DB Foundation for Health Research in the amount of \$500.

6.a.13 Hope Air

THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Hope Air in the amount of \$15,000.

6.a.14 Family Resource Centre Society for the North Okanagan

THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Family Resource Centre Society for the North Okanagan in the amount of \$2,700.

6.a.15 The Vernon Montessori Society

THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Vernon Montessori Society in the amount of \$10,000.

6.a.16 Sadok Ukrainian Dance Ensemble of Vernon

THAT the Finance Committee recommends that Council **XXX** a Council Discretionary Grant to Sadok Ukrainian Dance Ensemble of Vernon in the amount of \$1,561.12.

7. NEXT MEETING

8. CLOSE OF MEETING



THE CORPORATION OF THE CITY OF VERNON

MINUTES OF

THE FINANCE COMMITTEE

HELD THURSDAY, NOVEMBER 27 , 2024

OKANAGAN LAKE ROOM (COUNCIL CHAMBER)

PRESENT: VOTING

Councillor Mund
Councillor Gares
Councillor Fehr

GUEST: Councillor Durning

STAFF: Elma Hamming, Director, Financial Services
Rena Crosson, Manager, Financial Operations
Jennifer Pounder, Records / Committee Clerk

ORDER

The meeting was called to order at 2:00 p.m.

LAND

ACKNOWLEDGMENT

As Chair of the City of Vernon's Finance Committee, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx people of the Okanagan Nation.

**ADOPTION OF
AGENDA**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the agenda for the November 27, 2024 Finance Committee be adopted.

CARRIED.

**ADOPTION OF
MINUTES**

Moved by Councillor Fehr, seconded by Councillor Mund;

THAT the minutes of the September 9, 2024 Finance Committee meeting be adopted.

CARRIED.

UNFINISHED BUSINESS

NEW BUSINESS

**COUNCIL
DISCRETIONARY
GRANT POLICY
AMENDMENT**

Moved by Councillor Fehr, seconded by Councillor Mund:

THAT the Finance Committee recommends to Council that the Council Discretionary Grant Policy be amended to clarify that an organization may only have one application approved per calendar year in item 1.2(d).

CARRIED.

**COUNCIL
DISCRETIONARY
GRANT
APPLICATIONS –
OCTOBER 2024
INTAKE**

The Manager, Financial Operations, provided the Committee with an overview of the applications received.

The Committee reviewed all applications and passed the following motions:

**ALLAN BROOKS
NATURE CENTRE**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Allan Brooks Nature Centre in the amount of \$3,000 for the Okanagan Okie mascot.

CARRIED.

**ARCHWAY SOCIETY
FOR DOMESTIC
PEACE**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Archway Society for Domestic Peace in the amount of \$10,000 for the replacement of video recording equipment for forensic interviews.

CARRIED.

**ARMY NAVY AND AIR
FORCE VETERANS
ASSOCIATION UNIT 5
SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Army Navy and Air Force Veterans Association Unit 5 Society in the amount of \$40,000 as the City has limited funds for disbursement.

CARRIED.

ATHLETICS FOR KIDS

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Athletics for Kids in

the amount of \$2,200 out of the requested amount of \$6,500 to fund children in the Sport4Life Vernon Grant Program.

CARRIED.

**BRITISH COLUMBIA
HONEY PRODUCERS'
ASSOCIATION**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to British Columbia Honey Producers' Association in the amount of \$8,000 as the City has limited funds for disbursement.

CARRIED.

**CANADIAN MENTAL
HEALTH
ASSOCIATION
VERNON & DISTRICT**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Canadian Mental Health Association Vernon & District in the amount of \$8,000 as the City has limited funds for disbursement.

CARRIED.

**HABITAT FOR
HUMANITY
OKANAGAN**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Habitat for Humanity Okanagan in the amount of \$14,627.75 as the City has limited funds for disbursement.

CARRIED.

**MACKIE LAKE
HOUSE FOUNDATION**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Mackie Lake House Foundation in the amount of \$3,000 as the City has limited funds for disbursement.

CARRIED.

**NORTH OKANAGAN
CHILD CARE
SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to North Okanagan Child

Care Society in the amount of \$12,500 out of the requested \$25,000 to upgrade one of the entry ways with accessible ramps.

CARRIED.

**NORTH OKANAGAN
FRIENDSHIP
CENTER/PREGNANCY
OUTREACH
PROGRAM**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to North Okanagan Friendship Center/Pregnancy Outreach Program in the amount of \$22,500 as the City has limited funds for disbursement.

CARRIED.

**NORTH OKANAGAN
HOTEL ASSOCIATION**

Moved by Councillor Mund, seconded by Councillor Gares;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to North Okanagan Hotel Association in the amount of \$2,000 as the City has limited funds for disbursement.

CARRIED.

**NORTH OKANAGAN
OPTIMIST CLUB**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to North Okanagan Optimist Club in the amount of \$2,000 to use towards the Children's Christmas Gift House program.

CARRIED.

**NORTH OKANAGAN
SAILING
ASSOCIATION**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to North Okanagan Sailing Association in the amount of \$10,000 as the City has limited funds for disbursement.

CARRIED.

**NORTH OKANAGAN
YOUTH AND FAMILY
SERVICES SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Vernon Upper Room Mission Society in the amount of \$3,590 out of the requested

\$10,000 to assist with the transformation of the NOYFSS downstairs.

CARRIED.

**NORTH OKANAGAN
GYMNASTICS**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to North Okanagan Gymnastics in the amount of \$5,000 as the City has limited funds for disbursement.

CARRIED.

**OKANAGAN SCREEN
ARTS SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Okanagan Screen Arts Society in the amount of \$1,500 as the City has limited funds for disbursement

CARRIED.

**O'KEEFE RANCH &
INTERIOR HERITAGE
SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to O'Keefe Ranch & Interior Heritage Society in the amount of \$25,000 as the City has limited funds for disbursement.

CARRIED.

**SKY VOLLEYBALL
CLUB**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Sky Volleyball Club in the amount of \$2,580 out of the requested \$11,265.45 to fund the purchase of volleyballs.

CARRIED.

**THE SOVEREIGN
LAKE NORDIC CLUB**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to The Sovereign Lake Nordic

Club in the amount of \$6,825 as the City has limited funds for disbursement.

CARRIED.

**TAKE A HIKE YOUTH
MENTAL HEALTH
FOUNDATION**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Take a Hike Youth Mental Health Foundation in the amount of \$5,000 to fund land-based learning supplies and outdoor gear.

CARRIED.

**TOGETHER FOR
CHRISTMAS SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Together for Christmas Society in the amount of \$1,000 as the City has limited funds for disbursement.

CARRIED.

**VERNON & DISTRICT
METIS ASSOCIATION**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Vernon & District Metis Association in the amount of \$20,000 as the City has limited funds for disbursement.

CARRIED.

VERNON ELKS

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Vernon Elks in the amount of \$20,000 as the City has limited funds for disbursement.

CARRIED.

**VERNON LAWN
BOWLING CLUB**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Vernon Lawn Bowling Club in the amount of \$2,000 to replace an aging water heater.

CARRIED.

**VERNON OAK
LEARNING SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Vernon OAK Learning Society in the amount of \$15,000 as the City has limited funds for disbursement.

CARRIED.

**VERNON
PICKLEBALL
ASSOCIATION**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Vernon Pickleball Association in the amount of \$8,500 as the City has limited funds for disbursement.

CARRIED.

**VERNON SHE SHED
SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **approve** a Council Discretionary Grant to Vernon She Shed Society in the amount of \$5,000 out of the request \$15,000 to fund materials and safety equipment.

CARRIED.

VERNON SKI CLUB

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Vernon Ski Club in the amount of \$4,250 as the City has limited funds for disbursement.

CARRIED.

**UPPER ROOM
MISSION SOCIETY**

Moved by Councillor Mund, seconded by Councillor Fehr;

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Upper Room Mission Society in the amount of \$7,000 as the City has limited funds for disbursement.

CARRIED.

**DATE AND TIME OF
NEXT MEETING**

The next Finance Committee meeting is to be tentatively scheduled for April 2025.

ADJOURNMENT

The Finance Committee meeting adjourned at 2:21 p.m.

CERTIFIED CORRECT:

Chair



THE CORPORATION OF THE CITY OF VERNON

M E M O R A N D U M

TO: Finance Committee **FILE:** 1850-01
PC: Elma Hamming, Director, Financial Services **DATE:** May 20, 2025
FROM: Rena Crosson, Manager, Financial Operations
SUBJECT: 2023 COUNCIL DISCRETIONARY GRANT – RECIPIENT REPORTING

The Council Discretionary Grant Policy states organizations that have received a discretionary grant must submit a report to the City within two years of receipt disclosing details on how the grant funds were spent.

From the April 2023 grants issued, we have received reporting for the following:

- Archway Society for Domestic Peace - \$6,000
- Kalamalka Fly Fishers Society - \$8,000
- Maven Lane Childcare Centre - \$10,000
- People Place Society - \$30,000
- Powerhouse Theatrical Society - \$2,500
- Upper Room Mission Society - \$6,500

At this time, we have not received reporting back from the following:

- Family Resource Centre - \$4,200
- John Rudy Health Resource Centre Association - \$6,670

Should we not hear back on reporting, Administration will request repayment of the April 2023 grant award after June 16, 2025 which is two years after the payments for these grants were issued.

RECOMMENDATION:

THAT the Finance Committee receive the the memorandum titled '2023 Council Discretionary Grant – Recipient Reporting' dated May 20, 2025.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'Rena Crosson', written over a light blue oval background.

Rena Crosson, CPA, CGA
Manager, Financial Operations

| Grant Recipient Tracking | | | | | | | |
|--------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|-------------------------------------------------------------------------------------|---------------------------|
| Organization | Organization Overview | Type of Request | Purpose of Grant | Amount Requested | Amount Approved | Contact Info | Recipient Report Received |
| Council Discretionary Grant Applications - April 2023 Intake | | | | | | | |
| Archway Society for Domestic Peace | Provides a wide range of supportive services for survivors of domestic and sexual violence through safe shelter, counselling, child and youth advocacy, outreach services, and collaborative community projects. | Project Funding | This grant is solely to coordinate the various government and community services that respond to child abuse in our community. | \$12,000 | \$6,000 | brooke@oakcentrevernon.ca | 3/18/2024 |
| Family Resource Centre | Provides affordable mental health care to families, individuals, couples, children and families. This includes trauma care for women, men and children who have been the victims of abuse or assault. | Program Funding | Provide immediate short-term counselling for men who have experienced a sexual assault. Including counsellor, clinical supervision for the counsellor and direct program costs. | \$4,200 | \$4,200 | jswingle@vernonfrc.ca | |
| John Rudy Health Resource Centre Association | Promotes health by operating a public health resource centre. The centre is accessible to the general public free of charge to any individual who seeks information and/or assistance in obtaining the understanding information regarding health services, health resources, and health literature, including that which is available on the internet or in other various media. | Program Funding | \$6,670 assist in the cost of transportation to medical appointments and the remaining \$5,000 will be allocated to the wages specific to the Medical Transportation Fund Program. | \$11,670 | \$6,670 | info@johnrudyhealth.ca | |
| Kalamalka Fly Fishers Society | Promote participation in the sport of fly fishing and other types of sport fishing in the North Okanagan and surrounding areas. | Program Funding | To purchase equipment and tools needed to maintain the Polson park pond kids free fishing weekend program. | \$8,000 | \$8,000 | kalflyfishers@gmail.com | 9/9/2024 |
| Maven Lane Childcare Centre | Offer quality leading edge learning opportunities, childcare and recreational programs to children 9 months to 12 years of age. | Capital Expenditure | To install a perimeter fence for adequate safety for our children here at Maven Lane. | \$10,000 | \$10,000 | sam@mavenlane.org | 2/19/2025 |
| Peoples Place Society | Establish and operate a centralized facility that brings non-profit organizations together, to increase the efficiency and effectiveness of social support services delivery and accessibility to community members. | Capital Expenditure | Purchase and build a front entrance security gate/fence project. Due to increased criminal, dangerous and nuisance activity such as fires, drug/defecation/biohazard, and littering, at these main entrances, we need a front gate/fence for the security of People Place during the evenings, overnights, and weekends. | \$30,000 | \$30,000 | - peopleplacesociety@gmail.com | 4/2/2025 |

Grant Recipient Tracking

| Organization | Organization Overview | Type of Request | Purpose of Grant | Amount Requested | Amount Approved | Contact Info | Recipient Report Received |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------|----------------------------------------------------------------------------|---------------------------|
| Powerhouse Theatrical Society | Promote interest in and advance knowledge of the dramatic arts, literature and music, provide facilities for training, education and advancement in artistic endeavors. | Program Funding | To offset production costs used to present relaxed performances, family performances, and Senior/Student performances where we do not charge ticket fees to those attending. | \$2,500 | \$2,500 | info@powerhousetheatre.net | 3/5/2025 |
| Upper Room Mission Society | Offers day shelter to the community of Vernon, providing a welcoming, safe and supportive environment to the unsheltered, marginalized and vulnerable housed. | Capital Expenditure | To purchase two new commercial grade laundry washing and drying machines. | \$6,500 | \$6,500 | jaccodevin@vernonurm.org | 4/17/2025 |
| | | | | APRIL TOTAL | \$73,870 | | |



THE CORPORATION OF THE CITY OF VERNON

MEMORANDUM

TO: Finance Committee **FILE:** 1850-02 (2025)
PC: Elma Hamming, Director, Financial Services **DATE:** May 20, 2025
FROM: Rena Crosson, Manager, Financial Operations
SUBJECT: COUNCIL DISCRETIONARY GRANTS – APRIL INTAKE

During the April intake period for Council Discretionary Grants, there were 16 grant applications totalling \$183,461.12.

The total amount in the 2025 budget is \$100,000.

Respectfully submitted:

Council Discretionary Grants
April 2025 Intake

| # | Organization Name | Project Name | Amount of request | Purpose / Allocation - Summarized | Manager Comments | Approved 2024 Grant | Tax Exemption |
|---|-------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------|
| 1 | BC Wildlife Federation | Requesting support to launch NASP in two Vernon schools | \$18,000.00 | The requested \$18,000 will support the launch of NASP in two Vernon-area schools. Each school will receive a NASP-standard archery kit including 12 compound bows, 120 arrows, 5 targets, a safety net, maintenance tools, and a storage system. | Organization address is Surrey, but the grant request is for the City of Vernon. Service is not yet offered, but would support Vernon schools. | | |
| 2 | DB Foundation for Health Research | Vernon MEMORY CAFE | \$500.00 | host a one time only MEMORY CAFE in Vernon Autumn 2025 (hopefully September in celebration of Alzheimer's Awareness month) The \$500.00 (if granted) will be used on food. | Address is in Naramata, but grant request is for Vernon event. Applicant indicated they are a new organization, but have provided confirmation that they completed a 2022 BC Society Annual report. The budget information and list of board of directors was not provided. Application is incomplete. | | |
| 3 | Family Resource Centre Society for the North Okanagan | New Equipment Purchase | \$2,700.00 | The funding would be allocated to the purchase of nine panic buttons, at \$300 per button. | | \$1,800.00 | |
| 4 | Hope Air | Medical Travel Arrangements for Vernon Patients in Financial Need | \$15,000.00 | The City of Vernon's \$15,000 will provide an estimated 40 travel arrangements for Vernon patients. This includes 20 flights, 10 meal and 10 ride vouchers. | Organization is in Vancouver, but grant request is for Vernon residents. | | |
| 5 | Kalamalka Starfish Society | We need regular program funding to cover food costs for the North Okanagan Starfish Program. | \$15,000.00 | The purpose of the grant is to help cover grocery and food costs, which account for about 92 % of the operating budget. \$ 15,000 for this grant from Vernon as eleven of the 20 schools are located within the City of Vernon.A grant of \$ 15,000 would cover the cost of food for 3 weeks of the 34 weeks that the program operates. | 11 out of 20 schools within the City of Vernon | \$9,000.00 | |
| 6 | Mackie Lake House Foundation | 2025 Summer Tour Program | \$5,000.00 | These funds will be utilized to support our summer tour program, including to support the wages of our summer tour guides to deliver tours as well as material costs relating to offering tea and baked goods on our veranda in conjunction with tours. | Location is in Coldstream | | |
| 7 | North Okanagan Pipes & Drums | equipment and uniform renewal | \$5,000.00 | Our current uniforms are "well worn" and in need of replacement. Our kilts were very high quality when we purchased them and are still in great shape, but most other items were bargain priced and need replacing. We will use the money specifically to replace the worn out items so that we can represent our City with pride. | 2025 transactional activity provided only, with cash balance remaining. They do not prepare a balance sheet or income statement | | |

| # | Organization Name | Project Name | Amount of request | Purpose / Allocation - Summarized | Manager Comments | Approved 2024 Grant | Tax Exemption |
|----|------------------------------------------|-------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------|
| 8 | Okanagan Quality of Life Society | New Equipment Purchase and First Aid Training | \$6,300.00 | <p>1. Purchase of 3 computers, 2 printers and software for our volunteer office administration staff. Our long-time volunteer secretary/ treasurer is retiring and the position will now be divided into 2 positions:</p> <ul style="list-style-type: none">- Secretary/Webmaster, and Treasurer <p>Our bookings coordinator also has been using their own (antiquated) computer and requires an upgrade and new software in order to operate more efficiently.</p> <p>Projected cost of 3 computers, 2 printers and software - \$ 3,000</p> <p>2. First Aid Certification and Recertification for our boat captains. For our program to start by June 1, our captains are required to have Standard First Aid with CPR-C-AED certification to comply with Department of Transport requirements. Funds from this grant would be used towards this activity. Our 6 newly recruited captains will need to take the 2-day certification training while 15 of our returning boat captains need to attend the 1-day recertification training, which is required every 4 years.</p> <p>15 Re-certifications @ \$140 ea, 6 Certifications @ \$200 = \$ 3,300</p> | | | |
| 9 | Sadok Ukrainian Dance Ensemble of Vernon | Costume Purchase | \$1,561.12 | <p>Girls embroidered dance costume: \$187.88 each plus S&H</p> <p>Boys costume: \$177.40 each plus S&H</p> <p>4 girls costumes: \$751.52</p> <p>4 boys costumes: \$709.60</p> <p>Total cost: \$1461.12 plus S&H (\$100)</p> | Paper applicaton received. | | |
| 10 | The Salvation Army - Vernon | New Equipment Purchase | \$75,000.00 | <p>This grant will help fund the purchase of a new walk-in freezer for the new, quadruple-sized food bank that is under construction. This new freezer cost is \$95,855 including installation and it will be installed by Falcon Refrigeration in August 2025. This freezer will provide storage for up to 36 pallets of frozen food and will allow forklift access for efficient loading and unloading.</p> | Audited financial statements were not provided as per the policy requirement for requests exceeding \$25,000. Only a budget variance report was received. | | 100% PTE on Class 8. 2024 value \$11,632. 2025 forecast \$12,684 |
| 11 | The Vernon Montessori Society | New Montessori Materials Purchase and Program Support | \$10,000.00 | <ul style="list-style-type: none">- purchase the necessary materials for the new Kindergarten classroom, including mats, Montessori specific storage options, common classroom equipment such as the Pink Tower, numerical bars, bead frames, puzzles, sand paper letters, dressing frames and maps.- purchase any replacement materials needed for the other 3 classrooms, Grades 1 through 6- provide funding for the MALT sessions throughout the year- provide funding for equipment and supplies for the outdoor activities that the Montessori classes take part in- provide funding for trips and activities off school grounds, including field trips to orchards, snowshoeing at Sovereign Lake, performances at the Performing Arts center, the Japanese Cultural Center, RJ Haney Heritage Village, Caetani House, etc.- monies towards program promotion, via website, social media ads, printed materials- retain a minimum balance at the end of each year to pass on to the next incoming board of directors for events and needs at the beginning of the school year- funds towards any fundraiser costs, raffle prizes, other fundraising efforts | | | |
| 12 | VCB | Regular Program Funding | \$400.00 | <p>Towards our operating expenses that allow the band to practice and perform. This includes paying SD22 to rent the music room at Seaton and Kal high schools for our practices, our liability insurance premium for the percussion we own, and transportation costs to perform concerts for Vernon Remembrance Day and retirement homes. We also pay our long-time Vernon resident conductor, Toni Rose, an honorarium based on the very low rate of \$20/hr.</p> | mailing address is in Enderby, but this is for the Vernon Community Band. | \$400.00 | |

| # | Organization Name | Project Name | Amount of request | Purpose / Allocation - Summarized | Manager Comments | Approved 2024 Grant | Tax Exemption |
|----|--------------------------------------|------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------|
| 13 | Vernon Amatuer Athletics Association | New and Updated Equipment Purchase of High Jump Mats and Hurdles | \$5,000.00 | VAAA is looking to acquire new high jump mats and adjustable hurdles for our members. The current high jump mats (landing system) are in very poor condition (close to unusable) and need to be replaced and updated in order to keep our athletes safe. Our training and race hurdles are extremely outdated as well. | | | |
| 14 | Vernon Lawn Bowling Club | Kitchen Upgrade | \$2,000.00 | The monies will be used to replace an aging fridge, and any remaining monies would go to replace and or buy a new faucet and sink for the kitchen. | Only provided Oct 2024 - Mar 2025 revenue and expenses. No balance sheet or full year of Income statement. 2024 financials were submitted in the October grant intake. | \$2,000.00 | |
| 15 | Vernon Paddling Centre Society | Financial support for Adaptive Paddling Program | \$2,000.00 | The proposed grant will cover the rental cost of the wheelchair porta potty from Apr - Sept 30th, 2025. | | \$4,500.00 | |
| 16 | Vernon She Shed Society | New Equipment purchase and flooring replacement | \$20,000.00 | Vernon She Shed Society moved into our own independent workshop on January 1, 2025. We are in need of upgraded compound mieter saws, band saws, table saw, power drills, brad nailers, lathes, palm sanders, belt sander, vacuums, as well as replenishments of supplies such as glue, hinges, saw blades and screws of various sizes to name just a few items on our wish list. This can add up to tens of thousands of dollars. We also need to replace the partial carpeted flooring to a more suitable cleanable floor surface. | Comparative income statement provided. No balance sheet. | \$5,000.00 | |
| | | | \$183,461.12 | | | | |

| Organization Name | History | Type of Request | Amount of request | Grant purpose | Purpose/Allocation | Additional grants | Amount Awarded | Coordinator Comments | Manager Comments | Tax Exemption | Approved 2023 Grant | Grant Qualification Checklist |
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| North Okanagan Pipes & Drums | <p>THE NORTH OKANAGAN PIPES & DRUMS Vernon's Pipe Band BAND HISTORY</p> <p>We had our first practice on November 21, 2012 at the NOCLS building up behind the Army/ Navy club. We started with 6 people with 3 others observing. Each year, as others heard of this group forming, we grew larger. Those of us who started the group self funded everything we had. As we grew, others who were not able to pay for the expensive instruments and uniforms joined us, we had to find ways to raise funds so that we could be all inclusive.</p> <p>Our band has grown to a high of about 33 members and now sits at 22. A nice balanced group of pipers and drummers.</p> <p>We do a variety of events from civic to charitable, business and private performances trying to enhance our City with our music and our "flair" as we march the streets with our kilts.</p> <p>We have travelled to Grand Forks, Cour d'Alene Idaho, Hamilton Montana and Powell River to represent our City and try to promote the tourism of this wonderful area.</p> | Program Funding | \$5,000.00 | equipment and uniform renewal | Our current uniforms are "well worn" and in need of replacement. Our kilts were very high quality when we purchased them and are still in great shape, but most other items were bargain priced and need replacing. We will use the money specivically to replace the worn out items so that we can represent our City with pride. | We apply for community Grants from The Ilks, ANAFvet and the Oyama Legion each year as we perform for these amazing Service clubs whenever they need us, especially at Remembrance Day. | | | 2025 transactional activity provided only, with cash balance remaining. They do not prepare a balance sheet or income statement | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| Mackie Lake House Foundation | <p>Mackie Lake House Foundation was founded in1993 by Paddy Mackie, a Vernon school teacher (Seaton) and community volunteer. Today it is run by a non-profit board and is a registered heritage site. We have a small staff of museum and arts/culture professionals who are passionate community builders and would like to promote the incredible cultural offerings of the Vernon area. We have been running public tours and programs for several years, and plan to expand those offerings each year.</p> <p>Our recent accomplishments include:</p> <p>-we were granted \$1000 from the Elks club to put towards new interpretive signage in 2025 (including an outdoor exhibit on the Second World War to attract repeat visitors)</p> <p>-we were granted \$6000 from Young Canada Works to hire a summer student</p> <p>-we hosted a sold-out indoor concert in partnership with Vernon Winter Carnival</p> <p>-we have hosted/will host several sold-out afternoon tea events this spring</p> <p>-we have cultivated strong partnerships with community organizations like Tourism Vernon and are featured on their new Canvas & Culture Path</p> <p>-we continued to receive strong volunteer engagement (over 300 hours tracked so far in 2025)</p> <p>-we have fund-raised successfully through private and pubic funders to initiate a roof restoration of Mackie Lake House (following Canada's 'Standards and Guidelines for the Restoration of Historic Places') - to be completed in mid-June, 2025</p> | Program Funding | \$5,000.00 | 2025 Summer Tour Program | These funds will be utilized to support our summer tour program, including to support the wages of our summer tour guides to deliver tours as well as material costs relating to offering tea and baked goods on our veranda in conjunction with tours (baking and tea supported by volunteers in our commercial, food safe kitchen). The purpose of summer tours is to offer an affordable and enjoyable tourism opportunity for local citizens and visitors to enjoy the Vernon area. | While this grant would specifically be channeled to supporting public, drop-in, guided tours of Mackie Lake House, we have so far taken steps to acquire funding from other sources. As mentioned above we have secured funding for interpretive signage from the Vernon Elks, and federal funding for one summer tour guide. We have also approached the Community Foundation of the North Okanagan for funding for summer arts and cultural programming to operate alongside/in conjunction with public tours. | | | Location is in Coldstream | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| The Salvation Army - Vernon | <p>The Vernon Salvation Army Food Bank began in a modest house on 34th Street, responding to the needs of vulnerable individuals and families in the community. As demand grew, the operation moved to the Salvation Army's church facility (now known as the House of Hope) at the corner of 30th Avenue and 32nd Street. To accommodate the growing volume of donations and services, a portion of the Thrift Store building on 24th Street was later converted into a dedicated food warehouse. However, having the warehouse and the distribution center in separate locations has presented ongoing logistical challenges. Food items must be handled multiple times and transported between sites, creating inefficiencies for both staff and volunteers. Additionally, limited freezer and cooler space has restricted the acceptance of large donations of perishable goods, impacting our capacity to meet community needs.</p> <p>The planned relocation of the food bank into the same building as the existing warehouse will streamline our operations, allowing us to receive, store, and distribute food more effectively. This integrated facility will greatly enhance our ability to serve the community. In addition to addressing food insecurity, we have a long-standing history of holistic care. As a church-based organization, we offer pastoral support, and emotional care to those we serve. We provide pastoral services, coaching, and a compassionate presence to individuals facing crisis, isolation, or hardship. Through this blend of practical help and emotional support, we aim not only to meet physical needs but also to offer hope, human connection, and a positive transformative effect. Our Pathway of Hope program provides 50 hours of individual coaching to every participant. 92% of the participants experienced increased hope, and 79% experienced increased stability. 72% of the goals set during this coaching program are achieved, and these goals include housing, employment, substance abuse issues and mental health.</p> | Project Funding | \$75,000.00 | New Equipment Purchase | <p>This grant will help fund the purchase of a new walk-in freezer for the new, quadruple-sized food bank that is under construction. This new freezer cost is \$95,855 including installation and it will be installed by Falcon Refrigeration in August 2025. This freezer will provide storage for up to 36 pallets of frozen food and will allow forklift access for efficient loading and unloading. Our current freezer only holds 2 pallets of food. This poses a challenge when local food processors offer us larger donations. For example, during inventory seasons, we have been unable to accept donations of up to 15 pallets of frozen food and have had to refer donors to other foodbanks in Kelowna or Lake Country. This not only limits our ability to serve the community but also results in the loss of valuable food donations.</p> <p>In addition, local growers donate large amounts of fresh fruits and vegetables in the fall, but without larger cold storage we are unable to store all of it. Every year, we turn away thousands of dollars in food because we lack the freezer space to store it. The larger freezer will also support more collaboration with other local organizations that distribute food, allowing for a more efficient and coordinated food distribution system. Because we will be able to accept much larger donations of food, we will also be able to share food with other local organizations. The new food bank will include a large walk-in freezer, produce cooler, and dairy cooler, with this equipment totaling just under \$150,000. The grant from the City of Vernon will go towards the cost of the new freezer, which is \$95,855. In recognition of the City's support, we would display the City of Vernon logo with accompanying signage on the freezer and in the online and physical spaces where we will display our list of sponsors.</p> | <p>Our organization has taken a proactive and strategic approach to securing additional funding by engaging potential funders through outreach, proposal development, and relationship-building efforts.</p> <p>Food Banks Canada: We responded to a national call for applications aligned with their Standards of Excellence program. We successfully secured a grant by demonstrating how our initiative aligned with their goals, resulting in \$13,000 in funding for essential equipment.</p> <p>Foord Foundation: We are currently working on this grant application and the application is for funding to cover the general construction costs of the new food bank.</p> <p>Jim Pattison Foundation: We have been invited to apply to the Pattison Foundation for capital funding for this expansion. That application has been submitted on our behalf by a member of our Community Council, Bryan Ford. This application asked for funds to help purchase a new produce cooler, dairy cooler and the shelving for the new foodbank. These steps reflect our commitment to building strong relationships, and finding philanthropic organizations whose mission and funding parameters align with our mission, and actively seeking out opportunities to support the success and sustainability of our project.</p> | | I don't think the financial statements are audited | Audited financial statements were not provided as per the policy requirement of requests exceeding \$25,000. Only a budget variance report was received. | 100% PTE on Class 8. 2024 value \$11,632. 2025 forecast \$12,684 | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |

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| Kalamalka Starfish Society | <p>The Kalamalka Rotary Club started the Starfish Pack Program in Vernon in the spring of 2016, based on a province-wide program. The club started with a pilot program of 20 packs, which was so successful that it led to the program running throughout the following school year. The number of bags each year has increased, especially over the past several years. The Kalamalka Starfish Society became a registered charity in June of 2021. The Society meets the requirements for tax-exempt status as a registered charity under the Income Tax Act.</p> <p>The Society's operating mandate, developed in the 2025 Strategic Planning Session, is: Helping to relieve food insecurity for school aged children (K – Gr. 7) in the North Okanagan. The Starfish Program is focused on elementary schools as the Okanagan Learning Foundation has established food and other programs at high schools in SD 22. In 2022, Starfish expanded to include Armstrong Elementary and Middle schools. In 2023, Enderby elementary school was added to the program, along with the Okanagan Indian Band Cultural Immersion School, which serves students in Grades 1 through 7. All elementary schools, public and private, in the North Okanagan have been invited to join the program.</p> <p>Over it's nine year history, Starfish has helped many students and their families by providing nutritious food throughout the school year. We have been able to respond to the rising demand over the past several years with the support of community, foundation, and government donations. Teachers and principals have shared testimonials about how much impact this program has had for students and their families. Students are proud to bring home their bag of food each week.</p> | Program Funding | \$15,000.00 | We need regular program funding to cover food costs for the North Okanagan Starfish Program. | <p>The purpose of the grant is to help cover grocery and food costs, which account for about 92 % of the operating budget. We receive groceries at a discounted price from Save-On-Foods. Nonetheless, our weekly cost of filling 225 bags is about \$ 5,000. Each bag costs about \$ 25 per weekend and \$ 875 to cover one student for the year.</p> <p>We have asked for \$ 15,000 for this grant from Vernon as eleven of the 20 schools are located within the City of Vernon. While the number of school is half of the schools served, the schools served in Vernon account for 82 % of the weekly bags. A grant of \$ 15,000 would cover the cost of food for 3 weeks of the 34 weeks that the program operates.</p> | <p>Starfish runs two fundraising drives: in the spring and at the end of each year and accepts donations year round. These have provided a significant amount of funds to the organization each year, but does not fully cover our operating expenses. About 92 % of our operating expenses are for food and groceries.</p> <p>The Society also has had support from Kalamalka Rotary, through the proceeds of the Kal Rotary's Charity Golf Tournament. We are receiving funds from both last year and this year's charity tournament.</p> <p>We received a significant donation last year from the Community Foundation of the North Okanagan, which in turn has led to some private donations.</p> <p>We canvass for peer to peer fundraising opportunities and have had the support this past year from Brown's Social House, CrossFit Vernon, Bell Lumber and Pole and the Rail Trail Cafe.</p> <p>The Program's Facebook site (www.facebook.com/starfishkalsociety/) is another vehicle used to raise awareness of the program and to raise funds.</p> <p>We are active in sourcing funds from private foundations, local businesses, community organizations and local government.</p> | | | 11 out of 20 schools within the City of Vernon | | \$9,000.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| Vernon Amateur Athletics Association | For over 20 years the Vernon Amateur Athletics Association (VAAA) has been providing track and field coaching and activities to the North Okanagan Community. In addition to coaching and weekly lessons, the club also hosts larger meets, including the BC 55+ games in 2017. | Project Funding | \$5,000.00 | New and Updated Equipment Purchase of High Jump Mats and Hurdles | <p>As we continue to grow and develop as a club, VAAA is looking to acquire new high jump mats and adjustable hurdles for our members. The current high jump mats (landing system) are in very poor condition (close to unusable) and need to be replaced and updated in order to keep our athletes safe. Our training and race hurdles are extremely outdated as well.</p> <p>Upgrades to these pieces of equipment are essential to the success and safety of our members. Adjustable hurdles for speed and agility training would be used in a variety of different configurations making them a highly versatile training aid for all ages. The safety of our members is priority to our training and currently the equipment we have for high jump is on the verge of becoming unusable and unsafe.</p> | BC Gaming Grant - \$40,000 - Pending Funtastic Community Grant - \$5,000 - Pending | | | | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to |
| BC Wildlife Federation | The BC Wildlife Federation, founded in 1951, is B.C.'s largest conservation and outdoor education organization. We launched NASP BC in 2019, and the program has expanded to serve 6,791 students across the province in 2024. BCWF has annually hosted 12 instructor courses, provided equipment grants to new schools, and supported virtual and in-person archery tournaments. NASP BC ensures every student has a chance to succeed in a structured sport that emphasizes patience and focus over competition. | Project Funding | \$18,000.00 | Requesting support to launch NASP in two Vernon schools | The requested \$18,000 will support the launch of NASP in two Vernon-area schools. Each school will receive a NASP-standard archery kit including 12 compound bows, 120 arrows, 5 targets, a safety net, maintenance tools, and a storage system. Each kit costs approximately \$8,000 CAD, including shipping and currency exchange. We will also host a BAI (Basic Archery Instructor) training session in Vernon to certify six educators. The training cost, including instructor fees, materials, facility rental, and travel, is estimated at \$2,000. These investments will ensure long-term program delivery, reaching more than 300 students in Vernon in the first year. Equipment has a lifespan of 10+ years, providing lasting value to participating schools. | BCWF has requested funding for NASP BC through provincial and federal sources, including the Hamber Foundation and the Community Sport for All Initiative. We are pursuing additional grants to expand into rural and underserved areas. Funding from the City of Vernon will directly benefit Vernon students and schools, and will help us build sustainable access to sport and recreation in the community. | | | Organization address is Surrey, but the grant request is for the City of Vernon. Service is not yet offered, but would support Vernon schools. | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to |
| Vernon She Shed Society | <p>Vernon She Shed Society became a registered non-profit society in November of 2023. At that time we were a board and membership of nine (9) excited and progressive group that has now grown to a membership of almost two hundred (200) individuals. We were trained by the Mens' Shed on the use and operation of power tools and equipment at the Mens' Shed. We soon became such a large number of participants that the Mens' Shed could no longer accommodate the time required for our members to access shop time. In January 2025, Vernon She Shed Society rented the premises at 2807A - 45th Avenue, Vernon and proceeded to build work benches and work stations to accommodate the many donated power tools and shop tools required to operate a shop for the many individuals requesting training and access. We created an 18 hour introductory workshop to promote safe use of the equipment and the basic development of various projects. We have developed a progressive membership strategy that promotes safety and unlimited access to the new premises. We operate entirely on volunteer time to eventually have the shop open and available to all members for seven (7) days a week for twelve (12) hours per day.</p> <p>Vernon She Shed Society created a web site that explains all of the membership requirements and offerings of new workshops. When we opened the March 2025 introduction workshops to accommodate thirty (30) placements, it was sold out in six (6) hours and had a waiting list of an additional eight (8) requests. We then realized that we had to find a way to allow these new registrants to be introduced to our organization and set up a weekday morning three (3) hour session for and additional six (6) weeks. We also had set up another (3) hour midweek session for Archway clients.</p> | Project Funding | \$20,000.00 | New Equipment purchase and flooring replacement | <p>Vernon She Shed Society moved into our own independent workshop on January 1, 2025. We have built workbenches and worktables and have received generous donations of several saws, tools and equipment. As much as we have appreciated the equipment, we are finding that used equipment can break down and requires plenty of gentle care. A lot of the equipment was owned by single users and was not intended to be used as much as our shop requires. We are in need of upgraded compound mieter saws, band saws, table saw, power drills, brad nailers, lathes, palm sanders, belt sander, vacuums, as well as replenishments of supplies such as glue, hinges, saw blades and screws of various sizes to name just a few items on our wish list. This can add up to tens of thousands of dollars.</p> <p>We also need to replace the partial carpeted flooring to a more suitable cleanable floor surface.</p> | <p>Vernon She Shed has applied to BC Lottery for funding but have been refused because we are not a charitable organization. We are excluded from many funding sources because we are a non-profit society and not a charitable donation assignment. We have not been a society long enough yet to qualify for charitable status. We have requested the services of a legal representative to assist us in possibly changing our status to charitable but it is proving to be a very long and complicated process.</p> <p>Recently we have applied to Community Foundation for a \$17,500.00 grant. We will not know of the status of that grant for another month but have great hopes that we will be granted some assistance in the many power tools and hand tools that we would like to have available for our membership use.</p> | | | Comparative income statement provided. No balance sheet. | | \$5,000.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |

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| Vernon Paddling Centre Society | Vernon Paddling Centre is a registered, not for profit soicety providing the greater Vernon community with direct access to paddling on Okanagan Lake. VPC started out over 20 years ago as a group of independent paddlers that enjoyed being on the water. It was incorporated as a society in 1993. Beginning in 2018, VPC expanded to include individuals with diverse abilities. Coached paddling sessions using specialized adaptive equipment provide safe and fun activities for all individuals. By removing physical, financial and social barriers, everyone benefits and no one is left behind. In 2023 the Vernon Adaptive Paddling Program was voted one of the top 3 finalists in the Access & Inclusion Experience Category for Tourism BC. The demand for the Adaptive Program has grown significantly since 2018, providing 228 on-water paddling experiences for individuals living with disabilities in 2024. VPC has grown to over 86 members in 2024 and currently sits at 79 (2025). Club members may join at any time. Drop-in (\$20) is available for up to 6 visits so that interested individuals may try before purchasing a full membership. The Recreational Paddling Program (Thursday 5-7pm) focuses on safety, building basic paddling skills and encouraging a sense of camaraderie. The Paddle Plus Competitive Program (Monday & Wednesday 5-7pm) provides coached sessions to refine paddling technique and improve endurance. Paddle Plus members compete in paddling events locally, provincially, nationally and internationally, resulting in many podium finishes. We pride ourselves on building a strong sense of community among our members, supporting businesses and participating in local events. VPC liaisons with the Okanagan Landing Community Association to ensure that both visions and plans are aligned. Club volunteers participated in the Vernon Wellness Fair and provide on-water safety support for the swimming section of the Annual Kal-Rats Triathlon at KIN beach. | Program Funding | \$2,000.00 | Financial support for Adaptive Paddling Program | The Adaptive Program is an integral part of The Vernon Paddling Centre. Having a wheelchair accessible Porta Potty is mandatory for individuals with physical challenges. Currently there is no accessible bathroom facility within a reasonable distance from the Vernon Paddling Centre. This is a truly problematic situation, negatively impacting the adaptive paddling program and removing the 'inclusivity' that VPC's specialized coaching and equipment provides. Without the addition of a handicap / accessible toilet on site it would be necessary to load a wheelchair bound individual needing a bathroom into a wheelchair access vehicle to transport to an accessible washroom. The Vernon Adaptive Program provides exciting and inclusive paddling opportunities to our community and beyond. We utilize innovative adaptive equipment to get people of all abilities and ages out on the water. Our selection of adaptive paddle boards allow people to experience the water from the comfort and safety of their own manual wheelchair or we have many other seating/standing modifications for those with limited balance. Our beautiful double and single kayaks are dialed in with outriggers for stability and an assortment of backrests, paddle mounts and hand grips so that everyone can participate. Individuals from local senior residences such as The Hamlets and as well as individuals from Venture Training participate on a regular weekly schedule. Vernon Secondary School (VSS) adaptive students participated twice in 2024. Those with limited funds are welcomed and supported (fees are adjusted so as not to exclude anyone). The proposed grant will cover the rental cost of the wheelchair porta potty from Apr - Sept 30th, 2025. | Both VPC Adaptive and Paddle Plus programs apply for grant funding annually to support coaching, programming and equipment costs. Listed below are the funds received in 2024: * City of Vernon Discretionary Grant \$4500 awarded: * \$1500 - Rental of wheelchair accessible Porta Potty (total cost for Porta Potty rental in 2024 was \$1749.10) * \$3000 - Signage - work to be completed in 2025. * Order of Elks 45 awarded \$1500 for Adaptive Program to purchase a lift to aid those with special needs to get into the boat. * Independent Living Vernon awarded \$1000 to help with insurance in the Adaptive Program * Venture Training awarded \$5000 to support coaching and planning of the Adaptive program * IG Wealth Management awarded \$1100 to support the Adaptive program * Spinal cord Injury BC awarded \$500 to pay coaching costs for a workshop * CORA Travel & Maintenance Grant for Vernon Paddling Centre \$1146.39 to assist boat and dock repair and travel to races. | | | | \$4,500.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit | |
| VCB | We specialise in playing movie and opera medleys, classical and folk song pieces, and pop music arrangements. During our 2024 season, we performed for Vernon residents at Noric House in January (100 attended), Trinity United Church on May 31 (400 attended, including many seniors), the Kal Tire Place 2024 Remembrance Day Ceremony in November (1500 attended), and again at Noric house for a Christmas concert in December (75 enthusiastic residents attended). In the past 32 years, we have provided musical enjoyment at Remembrance Day ceremonies (as well as supplying the bugler for the Last Post and Reveille), City of Vernon Bike to Work Week, opening and closing ceremonies for the 2012 Winter Games, various Polson Park events such as the Women's Auxiliary Garden Fair, Vernon Jubilee Hospital Hip Hip Hooray, Vernon Lions Club "Ducks for Dogs", Shubert Centre's 2022 Christmas luncheon, and the SD22's Ukraine 2022 fundraising concert at the PAC. | Program Funding | \$400.00 | Regular Program Funding | Towards our operating expenses that allow the band to practice and perform. This includes paying SD22 to rent the music room at Seaton and Kal high schools for our practices, our liability insurance premium for the percussion we own, and transportation costs to perform concerts for Vernon Remembrance Day and retirement homes. We also pay our long-time Vernon resident conductor, Toni Rose, an honorarium based on the very low rate of \$20/hr. | We applied to the BC Lottery for a gaming grant in January, 2025 | | | mailing address is in Enderby, but this is for the Vernon Community Band. | | \$400.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| Vernon Lawn Bowling Club | The VLBC has been a fixture in Polson Park since 1917. It has remained active for over 100 years. It provides the opportunity for social and competitive bowling. Many members of our club have been recognized and been successful in local, regional and provincial competitions. We are an active member of the Interior Lawn Bowling Association connecting with and interacting with other lawn bowling clubs from Kamloops to Osoyoos. Out of town participants come to Vernon to compete in at least 2 events a year, highlighting all Vernon has to offer. | Project Funding | \$2,000.00 | Kitchen Upgrade | The kitchen in the clubhouse needs to be updated. It has not been updated in many years, and is in need of some basic upgrades. We use the fridge for the social aspects of our club as we have a break-time every time we social bowl. This refreshes the bowlers and builds community. In addition we use the fridge when we have competitions and events at our location.The monies will be used to replace an aging fridge, and any remaining monies would go to replace and or buy a new faucet and sink for the kitchen. | We have applied for a New Horizons Seniors grant as well as the Co-op grant fund, Participaction, RFBC, and the Dermatology Canada. | | Financial statements sparse | Only provided Oct 2024 - Mar 2025 revenue and expenses. No balance sheet or full year of Income statement. 2024 financials were submitted in the October grant intake. | | \$2,000.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or |
| Okanagan Quality of Life Society | The Okanagan Quality of Life Society (OQLS) was created in 1992 and a fundraising campaign resulted in the purchase of a patio boat (Heaven Can Wait (HCW)), enabling our program to be launched. HCW put smiles on the faces of her clients for 21 years before being decommissioned in 2014. During that time, she conducted 2,200 trips with some 17,000 passengers. The program was highly popular and the number of participating clients (care homes) steadily increased. In 2013 a highly successful funding campaign began and HCW II was purchased and put into service the following season. The society does not receive government funding. It relies entirely on charitable donations, memberships, modest user fees (\$36/trip, not per person) and our 46 volunteer boat captains. All captains are trained in First Aid, CPR, AED and Boat Safety operations. Our volunteer Board of Directors comprises 8 members (including 2 recreational staff from Vernon care-homes) and hosts the AGM in early May annually. Membership is open to interested persons at \$5.00 per year. | Program Funding | \$6,300.00 | New Equipment Purchase and First Aid Training | There are numerous yearly costs associated with the operation and delivery of our program and our operating budget this year is approximately \$26,000. (It is important to note that costs are kept very low because of the amount of volunteerism that our program depends on and enjoys.) While our user fees can and do cover some of these costs (approx. \$10,000), each year we do fundraising to cover the additional operational expenses. This year funding from the Council Discretionary Grant will be used to cover 2 expenses. The first expense is a non-recurring cost that will assist us in improving the administration of our program delivery. The second expense is a yearly recurring ocost that is higher than normal. This is due to the timing of COVID which caused the suspension of operations for 2 years and the clustering of expiring training and safety certifications. 1. Purchase of 3 computers, 2 printers and software for our volunteer office administration staff. Our long-time volunteer secretary/ treasurer is retiring and the position will now be divided into 2 positions: - Secretary/Webmaster, and Treasurer Our bookings coordinator also has been using their own (antiquated) computer and requires an upgrade and new software in order to operate more efficiently. Projected cost of 3 computers, 2 printers and software - \$ 3,000 2. First Aid Certification and Recertification for our boat captains. For our program to start by June 1, our captains are required to have Standard First Aid with CPR-C-AED certification to comply with Department of Transport requirements. Funds from this grant would be used towards this activity. Our 6 newly recruited captains will need to take the 2-day certification training while 15 of our returning boat captains need to attend the 1-day recertification training, which is required every 4 years. 15 Re-certifications @ \$140 ea, 6 Certifications @ \$200 = \$ 3,300 | Our fundraising committee is currently preparing requests for additional funding support from local service clubs, prior donors, and local businesses. In addition, we will seek funding from various other sources including the Community Foundation (submitted), New Horizons for Seniors, Health Canada and other potential funders that we identify. In normal operating years, OQLS operates on a break even budget, with a small surplus amount put into a contingency fund for future boat repairs/ purchase, if possible. | | | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit | |

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| DB Foundation for Health Research | <p>We are Medical Arts Health Research in Penticton and the DB Foundation for Health Research.</p> <p>Our principal investigator is Dr. Eric Li of UBCO and Dr. Donna Benson is Managing Director of Medical Arts Health Research and the DB Foundation for Health Research in Penticton.</p> <p>Medical Arts Health Research in Penticton conducts the clinical trials to search for a cure for Alzheimer's and they also do the early memory testing to diagnose. It is this work that led Dr. Benson to use a methodology of research called 'participatory action research' in search of ways to address the isolation, depression and stigma in the early stages of cognitive decline that, for most families, is a very difficult time.</p> <p>We work in collaboration with the Alzheimer's Society of BC and as said, we work across all sectors in each community (business, education, health, not for profit, faith-based sector) bringing everyone together to host an inspiring event that results in connectivity and information in the early stages when people going through it need it the most.</p> <p>a strong outcome of the 12 PAR pilots has been that Medical Arts Health Research is providing early testing for up to 80% more people per quarter than past numbers indicate. This is a remarkable outcome given that early diagnosis can have significant impacts on quality of life and health for person with dementia and caregiver and family.</p> <p>We are expanding beyond the Regional District Okanagan Similkameen, beginning with Vernon because Christine Aiken keynote speaker lives with dementia and the WHO urges researchers to 'lift of the voices of those who are currently living with dementia'. Christine has inspired & educated many with her frank and honest Q and A's. She lives in Vernon is passionate about these pilots</p> | Program Funding | \$500.00 | Vernon MEMORY CAFE | <p>The purpose of this grant will be to host a one time only MEMORY CAFE in Vernon Autumn 2025 (hopefully September in celebration of Alzheimer's Awareness month) The \$500.00 (if granted) will be used on food.</p> <p>We are committed to offering a free luncheon meal to all those who attend Memory Cafes.</p> <p>We will partner with a local food truck/caterer or restaurant or farm market to cover what is often a \$1,000 food expenditure.</p> | <p>To cover costs of the 12 Memory Cafes in the RDOS, we have acquired \$15,000 from the Regional District and \$10,000 from the Community Foundation of the South Okanagan Similkameen.</p> <p>We also reach out in community and make many partnerships for gifts in kind. These gifts in kind/donations can be food, but most often gifts of time and talent and supplies.</p> <p>Time and Talents are of local musicians and Thai Chi/yoga practitioners, etc.</p> <p>Barbara Everdene of Vernon just suggested to us that we apply to the City of Vernon to meet their 30 April deadline, so this is our first outreach for funding partners in Vernon. In local Memory Cafes the Credit Unions have been fabulous funding partners. A memory cafe in Princeton on May 1st has brought together funds from Weyerheueser and PWP. We work with these funders to provide dementia education to their executive and staff - because the prevalence of cognitive decline is so widespread now that there is always someone in every organization who is currently experiencing dementia in their family.</p> <p>Connection is key in the early stages - and a more aware and empathetic community is integral.</p> | | attachments aren't quite correct | Address is in Naramata, but grant request is for Vernon event. | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| Hope Air | <p>Hope Air is Canada's only national charity providing free travel and accommodations for Canadians in financial need who must access medical care far from home. We do this by providing no-cost flights, nights of accommodation, meal and ground transportation vouchers to patients with a medical appointment covered by their provincial healthcare plan that is more than 4 hours away from their community.</p> <p>Hope Air's first flight was in 1986 for a young New Brunswick girl who travelled to Toronto for Cancer treatment. We have seen unprecedented growth in demand for medical travel since! In 2023, we navigated a 144% increase in travel arrangements nationally, providing 25,000 arrangements, representing the largest program delivery year in our organization's 38-year history. Last year, we again piloted significant growth in demand of 80%, providing over 45,000 travel arrangements! Since 1986, in partnership with generous donors, we have reduced critical barriers that vulnerable patients face when they cannot otherwise travel long distances between home and hospital by providing over 235,000 travel arrangements.</p> | Program Funding | \$15,000.00 | Medical Travel Arrangements for Vernon Patients in Financial Need | <p>The purpose of this request is to assist us in leaving no Vernon patient behind when it comes to accessing vital medical care. With the rapidly increasing demand for travel to access medical care now and for the foreseeable future, this initiative will ensure we can bridge the gap between home and hospital for patients in financial need by providing no-cost travel arrangements through flights and meal and ground transportation vouchers. The City of Vernon's \$15,000 will provide an estimated 40 travel arrangements for Vernon patients. This includes 20 flights, 10 meal and 10 ride vouchers. We anticipate providing 732 travel arrangements for Vernon patients in financial need in 2025 with an estimated annual community program budget of \$223,000.</p> | <p>Hope Air received \$1.2 million from the Provincial Services Health Authority for non-cancer travel supports and \$3.3 million for BC Cancer travel arrangements. As a charity, we will continue to fundraise for our activities from foundations, individuals, corporations, the government and fundraising events. We will continue to establish and deepen our partnerships with commercial airlines and volunteer pilots to work to meet travel arrangement demands. Unfortunately, our surge in medical travel demand is outpacing our growth in fundraised revenue in the province of BC. As a result, we have had to suspend our non-cancer accommodations program to prioritize flights. We will sustain and build upon our program by consistently demonstrating our impact and value to the donors who choose to invest in improving the lives of low-income patients who need medical care far from home. We are also working diligently to identify new funders, like the City of Vernon, to increase locally designated gifts.</p> | | | Organization is in Vancouver, but grant request is for Vernon residents. | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| Family Resource Centre Society for the North Okanagan | <p>The Family Resource Centre has been helping Vernon individuals and families move forward and lead healthy lives since 1993.</p> <p>The idea for the Family Resource Centre began with two counsellors who envisioned a roof under which families could gather for self-help resources, group support and individual counselling services that would ultimately empower clients to build healthy lives and a stronger community.</p> <p>Over the years, the Family Resource Centre has become an essential part of Vernon's social fabric. What began as a small agency of three staff and a few volunteers has now grown to a team of twenty-three staff members, forty volunteers, and a dedicated Board of Directors.</p> <p>Today, we provide counselling and support group services to nearly 1,300 clients every year. Those clients are children, teenagers, adults, couples, parents, and families who turn to us for support to overcome a range of life challenges, and the diversity of our offerings directly responds to the ever-changing needs of those we serve.</p> <p>Our team of professional counsellors and trained volunteers are passionate about helping clients discover the answers within and leave with the confidence and encouragement to begin a path to happiness and wellbeing. We're proud to have witnessed so many clients achieve their goals and create a legacy of happier, more confident children.</p> | Project Funding | \$2,700.00 | New Equipment Purchase | <p>Our reception has to interact with anyone walking into the office off the street - often people coming here because they are dealing with anger issues or mental health issues. If someone becomes a client, counsellors will sit one-on-one in a room with the person.</p> <p>Over the last year there has been a significant increase in clients in high-conflict relationships. We are the only organization in town providing free counselling to the youth, parents, and families in these situations. With the growing number of high-conflict situations, we need to ensure that staff is safe. We also need to ensure clients are safe if a partner in a high conflict or abusive relationship shows up at the office.</p> <p>Additionally, we are in the process of changing our Policies and Procedures to better serve people who have a history of being involved with the criminal justice system. This is an underserved community for mental health counselling and support in the Vernon Community. Serving more people with histories of crime and violence creates safety concerns.</p> <p>To create a safe environment while seeing more high-conflict relationships, and working with clients with histories of crime and violence, we need to upgarde our technology to support staff and client safety.. We currently have one panic button, at one of the desks in our receptio area. Our goal is to have panic buttons on both desks in reception, and in all counselling rooms and offices that receive clients.</p> <p>The funding would be allocated to the purchase of nine panic buttons, at \$300 per button.</p> | <p>Over the last 6 months, the Family Resource Centre has applied for grants from</p> <ul style="list-style-type: none">- Gaming- BC Multicultural Grant- Department of Justice Crime Week Grant- Community Foundation of North Okanagan- Civil Forfeiture- Canada Summer Jobs- Daylight Fund- And we will be applying to the Foord Family Foundation in May | | note 2 outstanding follow ups from previous years | | | \$1,800.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |

| Organization Name | History | Type of Request | Amount of request | Grant purpose | Purpose/Allocation | Additional grants | Amount Awarded | Coordinator Comments | Manager Comments | Tax Exemption | Approved 2023 Grant | Grant Qualification Checklist |
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| The Vernon Montessori Society | <p>The VMS was incorporated as a society and registered as a charity in 2003. Our Society is completely volunteer-run, with no paid employees or positions. Parents with children in Montessori programs in Vernon and the surrounding area are considered members and our board is made up of parents and others invested in the continuation and growth of the Montessori Program. We have a very unique situation in North Okanagan, with our elementary program being part of the public school system. Montessori schools and academies are typically private, with high tuitions, and often cater to those who can afford them. Here, we only have the same school fees as every other student in the division, allowing us to be able to offer the benefits of a Montessori education to any and all students in the area, provided we have the space in our classes. Intake for the program is restricted to Kindergarten and Grade 1; due to the different modality of the Montessori method, it is difficult for students in higher grades with no previous Montessori experience to adjust to the materials and different approach to learning from the mainstream classroom. This is the only registration restriction.</p> <p>Through the efforts of VMS, our classrooms are well-equipped with specialized equipment and, while we cannot offer a completely authentic Montessori program due to sharing space with the mainstream classes and schedules of Silver Star, we are able to offer as close of a program as possible, under the circumstances.</p> <p>Another part of the Montessori program is Multi Age Learning Teams (MALT). These are opportunities during the school year where volunteers come in and teach small groups of students different skills, activities and projects. Examples are cooking, baking, science experiments, outdoor survival, yoga, etc. The students choose which topic they want to learn and 1.5 hour sessions are held over 3 weeks teaching these subjects. VMS provides supplies and materials for these sessions as well.</p> | Project Funding | \$10,000.00 | New Montessori Materials Purchase and Program Support | <p>- purchase the necessary materials for the new Kindergarten classroom, including mats, Montessori specific storage options, common classroom equipment such as the Pink Tower, numerical bars, bead frames, puzzles, sand paper letters, dressing frames and maps.</p> <p>- purchase any replacement materials needed for the other 3 classrooms, Grades 1 through 6</p> <p>- provide funding for the MALT sessions throughout the year</p> <p>- provide funding for equipment and supplies for the outdoor activities that the Montessori classes take part in</p> <p>- provide funding for trips and activities off school grounds, including field trips to orchards, snowshoeing at Sovereign Lake, performances at the Performing Arts center, the Japanese Cultural Center, RJ Haney Heritage Village, Caetani House, etc.</p> <p>- monies towards program promotion, via website, social media ads, printed materials</p> <p>- retain a minimum balance at the end of each year to pass on to the next incoming board of directors for events and needs at the beginning of the school year</p> <p>- funds towards any fundraiser costs, raffle prizes, other fundraising efforts</p> <p>For allocation, I have attached a budget with expected expenses and revenues, following the financial report document.</p> | Currently, we have applied for the Community Foundation Smart and Caring Community Grant, which is still pending, as well as the Funtastic Community Grant. This is the first year on the board for most of our volunteers, so we are just learning what grants are available and how to apply for them. Also, we just found out in January about the new Kindergarten classroom and have had changes on our board since that time, so we are trying to make up for lost time with grants and fundraising efforts to try to get sufficient funds to outfit the new classroom for the Fall. | | | | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |
| Sadok Ukrainian Dance Ensemble of Vernon | <p>The Sadok Ukrainian Dance Ensemble of Vernon celebrates 25 years of performing throughout the Okanagan Valley! Sadok translates to Orchard and since their very successful start they have continued to spark their audiences with colorful and entertaining performances wrapped in a lovely tapestry of their traditional Ukrainian Canadian Heritage.</p> <p>Under the Artistic Direction of Andrea Malysh, Sadok's performances have carried them throughout BC, Alberta and to Disneyland, California. The Ensemble has traveled to their homeland of Ukraine in 2006, 2013 & most recently in 2018 for the International Ukrainian Dance Festival.</p> <p>Sadok hosts the annual Okanagan Ukrainian Festival in May. This years' special guests include Sadok Alumni to celebrate Sadok's 20th Anniversary; Ukrainian Canadian Congress Thompson Okanagan Choir; Dolyna Ukrainian Dancers of Kelowna and the Pokotill Ukrainian Dancers of Kamloops.</p> | Program Funding | \$1,561.12 | Costume Purchase | <p>With the addition of newcomer families from Ukraine, there is an interest for families to join Sadok, a place for their children to feel at home and be a part of the Ukrainian community. For those who can't afford the Sadok annual dance fees, Sadok has provided free classes to all newcomers. We are lacking costumes for these children and are asking for a grant from the City of Vernon to outfit these children in order to perform in our community.</p> <p>Girls embroidered dance costume: \$187.88 each plus S&H</p> <p>Boys costume: \$177.40 each plus S&H</p> <p>4 girls costumes: \$751.52</p> <p>4 boys costumes: \$709.60</p> <p>Total cost: \$1461.12 plus S&H (\$100)</p> | <p>Receives \$7,000 annually from the BC Direct Access Gaming Fund which pays for the studio rental for the year and the required \$5M liability insurance policy. Sadok has reapplied for this funding for the 2025-2026 dance season and we are hopeful that BC Gaming will approve funding to keep the program going. Sadok also received \$1,500 from the Shevchenko Foundation for the Culture and Language program. We will be reapplying in October 2025 to keep this program going.</p> | | paper submission received, services section condensed due to their PDF being cut-off | | | \$0.00 | Community Based;Providing a service which is not provided by any other group or organization within the city or;Must only submit one application per calendar year;Grant request is not to cover retroactive funding or to cover a deficit |



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Corporate Policy


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| Section: | Finance | |
| Sub-Section: | | |
| Title: | Council Discretionary Grant Policy | |

RELATED POLICIES

| Number | Title |
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APPROVALS

| POLICY APPROVAL: | AMENDMENT APPROVAL: | SECTION AMENDED |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Approved by: <i>"Wayne Lippert"</i> Mayor Date: November 13, 2007 | | ORIGINAL POLICY |
| | Amendment approved by: <i>"Wayne Lippert"</i> Mayor Date: June 9, 2008 | Updated Sec. 1.3C to include "excluding tax exemptions." |
| | Amendment approved by: <i>"Rob Sawatzky"</i> Mayor Date: November 26, 2012 | Remove clause noting that unspent funds in one fiscal year are rolled over to the next year. |
| | Amendment approved by: <i>"Rob Sawatzky"</i> Mayor Date: July 15, 2013 | Amend intake periods, remove application form, and perform various housekeeping updates and changes. |
| | Amendment approved by: <i>"Akbal Mund"</i> Mayor Date: March 12, 2018 | Amended paragraph under Policy. Amended Capital Expenditures, Intake Period, Project under Definitions and added Program. |

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| | | <i>Amended 1.2 (d) and (e) and 2.2, 2.2.1 and 3.1 (e) Removed last sentence</i> |
| | Amendment Approved by: "Victor Cumming" Mayor Date: June 8, 2020 | <i>Section 4.0 (Recipient Reporting) was added.</i> |
| | Amendment Approved by: "Victor Cumming" Mayor Date: May 28, 2021 | <i>Section 2.1 (b) amended to remove the words set of and change to completed fiscal year and and add within the last 2 years</i> |
| | Amendment Approved by: "Victor I. Cumming" Mayor Date: May 28, 2021 | <i>Sec. 1.3 amended to add "(b) Is for wages or honorariums" Sec. 4.2 amended to add "including copies of invoices or receipts."</i> |
| | Amendment Approved by:  Victor I. Cumming Mayor Date: <i>Dec. 11, 2024</i> | <i>Amended Intake periods, updated language and process (online portal). Amended Sec. 1.2 (d) an organization may only be granted one grant in the current year.</i> |

POLICY

The City supports the enhancement and preservation of a positive quality of life for all its residents. One means of achieving this goal is through the provision of grants to organizations that contribute to the general interest and advantage of the City.

The awarding of grants is solely within Council's discretion; Council may deny any and all grant requests.

This policy is in effect subject to the continuance of ongoing annual funding.

Organizations requesting \$25,000 in a single year must submit, at their expense, audited financial statements to the City.

DEFINITIONS

Application means the documents listed in Section 2.1

Application Deadline means the 30th day of April and the 31st day of October.

Capital Expenditure means providing an asset in the City of Vernon that is significant and is of lasting benefit.

Community Based means a non-restricted membership group or organization:
(a) whose practices are consistent with the City's Strategic Directions; and
(b) who provide program(s), project(s) or capital expenditure(s) which positively and directly impact the City or its residents.

Intake Period means that applications will be accepted April 1 to April 30 and October 1 to October 31 up to the deadline communicated on the City of Vernon Website.

Project means a one-time event.

Program means an ongoing initiative by an organization. Funding preference will be given to startup programs.

Regional Funding means a funding source from surrounding communities or the regional district.

Resident means an individual who resides in the City.

PROCEDURES

1.0 Eligibility for Grants

- 1.1 An organization wishing to be considered for a discretionary grant will have to submit an application.
- 1.2 Each year, the City may award discretionary grants to organizations for the purpose of providing funding for a program, project or capital expenditure. An organization must meet the following criteria in order to qualify for a grant:
 - (a) The organization must be a non-profit organization or registered society;
 - (b) The organization must be Community Based;
 - (c) The organization is providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and is used by Residents.
 - (d) The organization must not have been previously awarded a grant in the current year.
- 1.3 An organization is not eligible for a grant and the request will be denied if the grant:
 - (a) Is for retroactive funding or to cover a deficit.
 - (b) Is for wages or honorariums.
- 1.4 Preference will be given to organizations who are not receiving local government funding such as:
 - (a) Regional funding
 - (b) Grants or other assistance from the City of Vernon, excluding tax exemptions.

2.0 Application Process

- 2.1 The organization must submit the following documents which form the application to apply for a grant:
 - (a) A signed, completed application form;
 - (b) The most recent completed fiscal year financial statements within the last 2 years;
 - (c) The minutes of the most recent annual general meeting;
 - (d) A list of the members of the executive (including positions held, address and contact numbers);
 - (e) Confirmation of registered society status.
 - (f) A profile and history of the organization and its accomplishments.
- 2.1.1 Incomplete applications will not be considered.

- 2.2 The organization must submit the application through the online portal, based on the deadlines communicated on the City of Vernon website.
- 2.2.1 Applications for funding will be made on a semi-annual basis for those applications received between the intake periods of April 1 to April 30 and October 1 to October 31.
- 2.3 The Finance Division will:
 - (a) Review all applications to ensure policy compliance; and
 - (b) Forward the applications to the Finance Committee for consideration and recommendation to City Council.
 - (c) Where funds have been exhausted for the current fiscal year the Director of Financial Services will advise the applicant by letter, and forward a copy of the notification to Mayor and Council.

3.0 Council Consideration

- 3.1 The Finance Committee will consider the following factors when making recommendations to Council as to which organizations it will support or deny a grant:
 - (a) The extent to which an application demonstrates that there is need in the community;
 - (b) The extent to which the profile and history of the organization and its accomplishments and organization's goals and objectives are supportive of, or align with the City's Strategic Directions;
 - (c) The degree to which the grant will support the enhancement of a positive quality of life for all City Residents;
 - (d) The extent to which the organization has obtained other sources of funding (e.g. Federal or Provincial Government funding, corporate sponsorships, fundraising campaigns, etc.);
 - (e) The availability of funds budgeted for discretionary grants;
 - (f) The need(s) of the organization requesting funding;
 - (g) The degree of demonstrated economic development, environmental stewardship or social benefit that may be generated by the award of a Council Discretionary Grant.

4.0 Recipient Reporting

- 4.1 The Finance Committee will correspond with organizations that have received a discretionary grant within twelve months of receipt to ensure that the awarded grant funds will be spent.
- 4.2 Organizations that have received a discretionary grant must submit a report to the City within two years of receipt disclosing details on how the grant funds were spent, including copies of invoices or receipts. If none of

the grant was spent, the grant must be returned to the City within two years of receipt.

- 4.3 If the above requirement is not followed by an organization receiving a discretionary grant, subsequent applications from that organization will not be approved.